

Greater London Council · Inner London Education Authority*

MEMORANDUM

To All concerned room 674
 from Parminder Vir room
 tel. date 19th April 1985

RACE EQUALITY UNIT MEETING

Please note there will be a meeting on Tuesday 23rd April
 at 10.30am requiring the attendance of all the Unit Staff.
 The meeting is compulsory.

AGENDA REU

- 1) Welcome new staff.
- 2) Accommodation.
- 3) Appointments.
- 4) Organisation of office.
- 5) REU Project:- Writers Competition
 Anti Racist Film
 Mural
 Paul Robeson Exhibition
 GLC Spring Festival
 Arts Administration Scheme
- 6) Targets 85/86.
- 7) Tea/coffee Arrangements.
- 8) Next meeting.

C.C. Monika ✓
 Brigitte ✓
 Jones ✓
 June ✓
 Anita ✓
 Sheila ✓
 Joi ✓
 Parminder ✓
 Avril

Greater London Council · Inner London Education Authority*

MEMORANDUM

Open to REU Staff Meetings

To All Staff - REU

room 673

from Parminder Vir

room 674

tel.

date 8th May 1985

Please note there will be a Race Equality Unit Staff Meeting on
THURSDAY 9th MAY, 10am sharp.

AGENDA

1. Welcome new staff.
2. Organisation of office.
Mail. →
3. REU Targets 85/86.
4. Report back from Projects: Writers Competition.
Anti Racist Film Programme.
GLC Spring Festival.
Arts Administration Scheme.
5. Tea/Coffee arrangements.
6. Next Meeting.

Circulate: June
Anita
Prabhu
Paula
Brigitte
Jones
Joi
Sheila
Monika

① Circulate of mail/inf
②

- Search

REU -

DHB - raise question of security.
- 2 set of keys.

- ① REU Projects - Rick Fyne.
- ② Grants - John Smith.

Prankel

ca. Policy Paper of Black arts aimed at
ACCIS, CMAA, Local Boroughs + Mainline Arts.

ca. Use ILEA District of publicly model.

(e) Set up meeting with Luke Rether to
discuss objectives

Black Experience : Managed by Race Equality Unit.

£150.

Identity gph
Jan/Feb 85/86.

One program.

Black Theatre Forum

Black Visual Arts Forum

Black Film & Video

Music - Will Walker

Dance -

Liberal Publication : Graham Crompton

* Black Arts Conference

Minutes of The Race Equality Meeting
Held on 9th May '85.

1) List of people who attended the meeting below.

2) Apologies
Honika Bake / Prabhu Gupta.

[A] Welcome new staff.
Paula Grant is one of the two.

[B] It was decided that the mail should be opened by Jones & Brigitte. A message tray with everyone's name will be arranged.

[C] There is some ^{REV Files} ~~filing cabinets~~ in Rm 275
~~stored~~

[D] ~~Take~~ ^{get} a REV Directory* from Walli Evans or Mrs Armstrong *with tel no & addresses of all REV staff.

[E] Brigitte to type a list of REV staff to be used for circulating material.

[F] Haveen mentioned security of the office.

- 1) Lock door between 674 & 674 @
- 2) Leave set of keys, Rm 673 & 674 with the security guards.
- 3) Whoever leaves last lock doors.
- 4) Contact Ton Castro / office Manager for Grants X 2361 / 7933.

5) Get office Diary to be used to
knocking down REV's staff's whereabouts

[G] REV Targets attached for '85 & '86.
REV Targets will be on agenda for every
meeting with a weekly progress report
and a monthly assessment / achievement
of overall targets.

[H] Coffee / tea arrangement.
It was decided to get fresh milk
every morning.

[I] Next meeting to be held on Tuesday
14th May at 9.30 am Sharp - Rm 674.

RACE EQUALITY UNIT MANAGEMENT MEETING 9th May 1985

PRESENT

Parminder Vir
Praveen Bahl
Brigitte Brun
Paula Grant
Jones Sarkodieh
June Givanni
Anita Breeveld
Winston Moncriffe

1. REU Staff

The following staff have been appointed, and will be in post by end of May '85.

- 1.1. Anti Racist Outreach Worker
- 1.2. 2 Project Development Workers.
- 1.3. 2 PA's.
- 1.4. Training and Employment
- 1.5. 1 MG12.

Still awaiting to appoint SO6 and MG12.

2. Organisation of Office

The following Office Procedures are to be instituted and all staff should observe these:-

- | | | |
|----|--|---------------------|
| a) | All mail to be opened by Brigitte and Jones and circulated into tray's assigned to each person. | Brigitte |
| b) | Open office diary. All staff should write in their appointments. | Brigitte |
| c) | Compile list of names/telephone of all REU staff. Obtain Dept. telephone directory from Ann Armstrong. | Brigitte |
| d) | All grant applications to be filed in Rm 669. Only POLICY files to be kept in REU. | |
| e) | Security: (i) To obtain 2 sets of keys for the two main doors to REU (673/674).

(ii) One set to be kept with a Security and one in office.
Person/s leaving last should lock up. | Brigitte
Praveen |
| f) | Annual-leave Calendar to be kept in Rm 673 and all staff to indicate when taking leave. | Brigitte |

RACE EQUALITY UNIT MANAGEMENT MEETING 9th May 1985

PRESENT

Parminder Vir
Praveen Bahl
Brigitte Brun
Paula Grant
Jones Sarkodieh
June Givanni
Anita Breeveld
Winston Moncriffe

Shelia

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Praveen |
| f) | Annual-leave Calendar to be kept in Rm 673 and all staff to indicate when taking leave. | Brigitte |

3. REU Targets 85/86

Following full discussion on the targets, it was agreed that P.V. update and indicate priorities for work programme with dates for next meeting.

Parminder

4. REU Targets to be reviewed monthly. Weekly meetings to discuss individual Officers' progress.

- 4.1. Anti Racist Outreach Worker
- 4.2. Project Development Workers
- 4.3. Training and Employment Officer

Praveen
Paula/Suman
Joi

Outline of Work Programme to be produced by end of May and presented to June REU Meeting.

5. Report back from Projects

This was deferred to next meeting.

6. Tea/Coffee

All staff to contribute £1 to the kitty. It was agreed to buy a pint of milk every morning from shop.

Brigitte

7. Next Meeting

14th May REU 9.30 am sharp.

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Brigitte

7. Next Meeting

14th May REU 9.30 am sharp.

Meeting **REU**

9.5.85

Minutes

MEMORANDUM

1) Welcome New Staff
a) Paula Grant

2) a) Mail - opened by Jones & B.
opened a messages tray -

b) filing Rm 675

c) Names & Tel No of all staff REU -

d) Tel No + Address - Arts + Rec - Directory
Wally Evans - or Mrs Armstrong

e) "circulate" "list"

g) a) Praveen mentioned security of the office

b) leave one set of keys with security men.

c) lock key door between 674 / 674a.

d) whoever leaves last lock door.

e) 669 - 2361 Ton Casko - Office Manager
/ 7933 for Grant -

f) Office Diary -
calendars

3) Targets

prioritise grant applications

colleges must be pushed to take on more black
People -

1-4 to give till Sept 85 to formulate
Grant Aid. Strategies -

What can be achieved till March

DORA

Dept of Recreation & Arts

MEMORANDUM

- 1) list of students attending the one year course
- 2) find them jobs at the end.
- 3) 2.4.2. Continuation of short courses -
Co-funding 12 trainees going into production Co of Channel 4 - for a year
- 4) Devel. on short courses -
pull a production unit to produce a film or video (8 weeks course)
- 5) ACT, Ch. 4, Diane Abbot to act as agents for Establishment of blacks -
(Legal Opportunity officers)
Create an agency to promote black Arts
- Ask P.V. for "Passage to India"
- 5) Develop ideas to put forward to GLC
Arts initiatives
 - Establish a Bul Robeson Trust.
 - Anti-Racist Film programme
 - book/workshops.
- Find strategic bodies - Education of white/mixed school into black Arts Culture.

REU to set up meeting with Arts Council-

MEMORANDUM

REV Targets on agenda for every meeting - Monthly assessment of
Weekly progress Report -
achievement of overall Targets

5- get milk every morning.

Next meeting = 9.30 am. Tuesday -
14th May

Present -

P. V.

Praveen
Whiston

Tane
anika

Sheila

Jones

Paula

Brisette

RACE EQUALITY UNIT MEETING 9.30am 14th May 1985

AGENDA

1. Matters arising from minutes of previous meeting
2. REU Targets 85/86.
3. Report back from Projects: GLC Writers Competition
Mural
Anti Racist Film Programme
GLC Spring Festival
Arts Administration Scheme.
4. Black Experience.
5. Staff Development.
6. REU Party.
7. Any other business.
8. Next Meeting.

RACE EQUALITY UNIT MANAGEMENT MEETING 14th May 1985

PRESENT:

Parminder Vir
Brigitte Brun
Jones Sekodieh
Sheila Seepersaud-Jones
Praveen Bahl
Winston Montcriffe
Prabhu Guptara
June Givanni
Joi Ferguson

APOLOGIES:

Paula Grant & Anita Breeveld

1) Matter arising from last meeting.

- a) The office diary has been opened, kept by the stationary shelves. Would everyone please make sure they write down their appointments.
- b) List of names/telephone of all REU staff attached.
- c) Awaiting a Dept Telephone Directory which is presently being updated.
- d) Ms Armstrong to get a new lock fixed on 673's door.
- e) agreed that marketing and publicity be sorted out quite quickly.

2) Black Experience.

PV to draft report for discussion at Ethnic Arts Sub-Committee on 22nd May '85. Draft report to be circulated to REU staff.

3. REU Party.

Agreed to held a party. PV to ask Lord Birkett for fundings.
Brigitte to compile list of people to invite and circulate
to REU staff.

Parminder
Brigitte

4. Staff Development.

- a) Training Employment Officer to finalise job share by the end of this week.
- b) Employment Officer to draft and circulate information on BLC sponsored training courses for next meeting.

Joi

5. Report back form Projects.

- a) Project co-ordinator_s to give an indication/written details of work programmes.
- b) Training and Employment Officer to produce an outline of work programme for REU Meeting on 4th June '85. Joi
- c) ~~Anti-Racist~~
Outreach Worker to produce outline of work programme by 18th June '85 for REU Meeting. Praveen
- d) Project Development Workers to produce outline of work programme by 11th June. Suman/Paul

6. REU Targets.

7. Next Meeting.

Tuesday 21st May '85 at 10.00am sharp.

RACE EQUALITY COMMITTEE FORWARD PROGRAMME

Anti-Racist Outreach Worker: Work Programme	Praveen
Dance Consultation Report Back	Paula
Anti-Racist Film Programme - Evaluation REport	June
Black Artists White Institutions Conference	Praveen
South Bank Concert Halls	Parminder
Indian Arts Council (end of July)	Suman
Chinese Film Society	Suman
Black Theatre Forum	Jones
Black Dance Circuit	Paula

September Committee Forward Programme

Paul Robeson Trust	Parminder/Suman/June
Black Film Conference REport	Parminder/June
Latin American Media Association	Suman
Marketing and Publicity Agency for Black Artists	Parminder/June/Suman
Contrast Film and Video/Federation of Bangaledesh Organisations	Suman
Training and Employment Officer: Work Programme	Joi
Paul Robeson Exhibition - Evaluation Report	Junior
GLC Writers Competition - Evaluation Report	Prabhu
Black Dance Forum	Paula
Misty in Roots	Suman
Union Dance Company	Paula
Black Film and Video Distribution	Suman/June

Chairs Action - Arts Grants

Asian Arts Council	Jones
Asian Arts Group	Mano
Retake Collective	Paula
Chinese Film Society	Suman

RACE EQUALITY UNIT MEETING 9.30am 14th May 1985

AGENDA

1. Matters arising from minutes of previous meeting

* 2. REU Targets 85/86.

* 3. Report back from Projects: * GLC Writers Competition
* Mural
Anti Racist Film Programme
* GLC Spring Festival
* Arts Administration Scheme.

✓ 4. Black Experience.

* 5. Staff Development.

6. REU Party. *check and Booked*

7. Any other business.

8. Next Meeting.

RACE EQUALITY UNIT MANAGEMENT MEETING 21st MAY '85

PRESENT

Parminder Vir
Brigitte Brun
Jones Sarkodieh
Sheila Seepersaud-Jones
Praveen Bahl
Winston Montcriffe
Prabhu Guptara
June Givanni
Joi Ferguson
Paula Grant
Anita Breeveld
Suman Bucher

APOLOGIES

None were made but could everybody be punctual at the meetings.

1. Matters arising from previous meeting

List of REU Staff Telephone Numbers is attached.

Two locks installed. Agreed to keep one set of keys with Security and other in office. Last person to lock up and return key following day.

2. Black Experience

Parminder to circulate draft report for next REU Meeting.

3. Staff Development

Joi to circulate information about GLC courses to all REU Staff. Discuss next meeting.

4. Report back from Projects

Discussion postponed till next meeting.

20

AGENDA

1. Matters arising from minutes of previous meeting.
2. REU Targets 85/86.
3. Reports back from Projects: GLC Writers Competition
+ Mural Project
Anti Racist Film Project
GLC Spring Festival
Arts Administration Scheme
4. Ethnic Arts Grants.
5. Black Experience.
5. Staff Development.
6. REU Party.
7. Any Other Business.
8. Next Meeting - Tuesday 21st May '85.

REU stuff.

22.5.85

GLC winter Conf.

Salman declined.

A launch date not finalised
Music Box Tom Gill.

on AIR Conf

on. Circular to Branch Heads
List of REU stuff
head officer.

①. High Priority

②. Agenda Meetings

③. Provision to attend C&A Sb.

④. Drafted budget. *Headache*

⑤. Confound Budgets / with Alice

⑥. Placements - REU & investigation

① Ethnic Arts Grants

- Pick up

- Community Art

Reviews
REU 10 repts.
14 "

4 July.
2 Sept.

Monitoring

Grants Staff : REU input.

con. Agendas

Community Arts
Ad R.

con. Indicators

Ethnic Paragraph

con. Jobs / Real Ept

to. Progn, Egypt - Harvard Shuter's

MINUTES of RACE EQUALITY UNIT MEETING 28TH MAY

PRESENT	Parminder Vir	Praveen Bahl
	Brigitte Brun	Winston Montcriffe
	Jones Sarkodieh	June Givanni
	Sheila Seepersaud-Jones	Paula Grant
	Anita Breeveld	

Apologies

Prabhu Gupta
Joi Ferguson
Suman Bucher

1. Matters arising from previous meeting

NONE

2. REU Committee Forward Programme

June 26th Committee

It was agreed to add the following reports to the list :-

Mural Project: Supplementary Grant
GLC Writers Competition: Supplementary Grant
Crafts Initiatives: Up date

3. Discussion Papers

(A) Black Artists and Employment

It was agreed that Paula would prepare a report on the establishment of Black Music Road Show. The BMRS should be set up as an independent body and grant aided from the Arts and Recreation Committee. Paula to meet with Dacoit and Black Music Productions with a view to setting up a management structure for the BMRS. Management structure should also include Music Advisors from Ethnic Arts Sub-Committee and Officers from REU.

A report detailing aims/objectives of BMRS; management structure for the project; Trainee attachment scheme; full artistic project which includes Asian music and women artists; and break down of the budget including income should be prepared for next REU meeting.

Paula to contact Musicians Union/ACGB Training Department for equity minimum trainee fees.

(i) Black Arts and White Instructors Conference

It was agreed that Praveen should incorporate this into his own forward work programme. Praveen to prepare discussion paper outlining structure of the Conference for next REU meeting (4th June).

(ii) Photographic Exhibitions

It was agreed that Joi should incorporate this into her forward work programme and to prepare detailed report with costings for 26th June Ethnic Arts Sub-Committee.

RACE EQUALITY UNIT MEETING 10am 28th MAY '85

AGENDA

1. Matters arising from minutes.
2. REU Committee Forward Programme.
3. Projects: GLC Writer's Competition
up date Mural Project
Anti Racist Film Programme
GLC Spring Festival
Arts Administration Scheme
4. Draft Reports for Discussion.
 - a) Black Experience
 - b) Black Artists and Employment
 - c) Anti Racist Film Programme
 - d) GLC Writer's Competition
5. Policy Files
6. Staff Development —
7. REU Party —
8. Any Other Business
9. Next Meeting: Tuesday 4th June

*Circulate a staff notice which
inform party comes*

Parminder

MINUTES OF RACE EQUALITY UNIT MEETING 4TH JUNE '85

PRESENT

Parminder Vir
Brigitte Brun
Jones Sarkodieh
Praveen Bahl
Joi Ferguson

Winston Moncriffe
Paula Grant
Anita Breeveld
Suman Bucher

APOLOGIES

Prabhu Guptara
June Givanni
Sheila Seepersaud-Jones

1. Matters arising from previous meeting.

Anti Racist Film Programme deferred to 11th June 85 REU Meeting.

2. REU Committee Forward Programme

All reports on schedule to meet Committee deadline. PV to see final copies for signature.

A report on Indian Arts Council (UK) to be included in 26th June Committee programme.

3. Discussion Papers

The following papers will be circulated for discussion:-

- a) Black Artists and White Institutions Conference
- b) Training and Employment Officer: Work Programme
- c) Black Arts Trust
- d) Black Dance Circuit

Black Artists and White Institutions Conference

Praveen's outline discussed in detail and the following suggestions made:-

- a) Objectives of the Conference should be to make strong impact through short, sharp statements by Black Artists representing the different disciplines.
- b) Statements to include concrete recommendations and actions for Mainstream Arts Institutions to implement.
- c) Key personnel for the White Institutions to be invited to attend. Suggest Artistic Director, Personnel Officers and Press Officer.
- d) PV suggests the Conference should be one day conference to enable maximum impact to be made on all the institutions from all the arts forms represented at the Conference.

- e) Suggest a call back meeting to assess and evaluate the progress of mainstream arts institutions in implementing the recommendations made at the Conference.
- f) PV suggesting a venue: National Theatre, Riverside Studios, South Bank Concert Halls or National Film Theatre.
- g) Suggestions for chair: Paul Boateng
Ansel Wong
Mike Phillips

The discussion is to be continued and Praveen will call the meeting. In the meantime please let Praveen have further comments/suggestions.

Training and Employment Officer: Work Programme

Paper accepted and the following suggestions made for inclusion:-

- a) Brief details of the job of Training and Employment Officer.
- b) Brief description of the Arts and Recreation Department.
- c) More details about the start of each training scheme; when; content and targetted group.

The role of Training and Employment Officer is to ADVISE and SUPPORT in the structuring of training scheme. The implementation must be left to branch heads and REU to monitor.

Joi to revise work programme for DMB meeting Monday 10th June.

d) Black Arts Trust

Paper circulated by Winston. Deferred to next meeting to be discussed in the context of future of REU and campaign work.

e) Black Dance Circuit

This was deferred to next meeting.

4. Project up date

Discussion deferred. Can all Project Co-ordinators please ensure they attend next meeting.

5. Policy Files

Jones to have list ready for next meeting. Also Jones to begin photocopying Policy Files taken from EMU so that the originals can be returned.

6. Staff Development

All staff wishing to attend any courses to let Joi know. To be discussed at next meeting.

7. REU Party

PV to set date.

8. REU Library

It was suggested that we should start a library of books and publications. Brigitte to order cabinet for storage of books, etc.

REU 4/5/85

①. Draft next Inv. At. Cul

- ②.
- Fragmentation
 - White Invited
 - not suggest smaller conference
 -

Please call and note ref.

Go1:

Staff to see JCI individually regarding
courses they wish to attend.

Put in a Request Office - up date.

- Black Staff
- White Colours
- Blue Colours approved
-

x B. Handed and informed of going targets
x not a info requested of JCI

x

Ethnic At. Cul

Panel Circuit: diff of next meeting

Library of books

Not on to ref.

Staking

Greater London Council

Ref. RA/RE

Tel. 2611

210

RACE EQUALITY UNIT MEETING 10AM 4TH JUNE 1985

AGENDA

1. Matters arising from minutes
2. REU Committee Forward Project
3. Discussion Papers

South Bank Concert Hall
Black Experience
Anti Racist Film Programme
Black Artists and White Institutions
Conference

Parminder
Parminder
June
Praveen

4. Project up Date:-

GLC Writers Competition
Mural Project
Anti Racist Film Programme
Arts Administration Scheme

5. Policy Files

6. Staff Development

7. REU Party

8. Any other business

9. Next meeting: Tuesday 11th June.

Photocopies / BDW's Attention Funds /
File of REU /
Campaign work

* Training and Employment work project.

* Black Arts Trust

Greater London Council

Ref. RA/RE.
Tel. 2611

File

RACE EQUALITY UNIT MEETING 10AM 10TH JUNE 85

AGENDA

1. Matters arising from minutes
2. REU Committee Forward Programme

3. Discussion Papers

✓ Anti Racist Outreach Worker

Praveen

✓ Training and Employment Worker
✓ Revised Work Programme

Joi

✓ Black Dance Circuit

Anita

✓ South Bank Concert Halls

Parminder

✓ Black Experience

Parminder

Black Artists and White Institutions
Conference

Praveen

Black Writers Competition

Prabhu/Anita

✓ Anti Racist Film Programme

June

✓ Black Arts Trust

Winston

4. Projects up date

GLC Writers Competition

Mural Project

Arts Administration Scheme

5. Policy Files

6. Staff Development

7. REU Party

8. Any Other Business

9. Next Meeting:- Tuesday 17th June at 10am sharp.

*Contd Index Rec.
* Society
* Staff Hand
* GLC REU Eqg*

①. Media & History Agency Draft Page KFU 25th Nov

②. Anti Racist Outreach work.

- Paragraph
- Comments & PB.
- PB & type & use less abbreviations

3. Anti Racist Film Prog.

- distributed / exhibit

Associat - linked to workshops.
Black Experience Film Prog

Memo / Phoenix / BFI / NFT

Resource / ~~Index~~

History Agency

Index / ~~Index~~ Black Dub / ~~Index~~ / ~~Index~~

Black Art Model

Books

Film

Video

the
Index /
with
material

Film / Video

Centralized Resource / Index

Advisory Role

Resources

catalogue

Role / Task / Functions

Structure

Objectives

work program

Resources

25th Nov AG meeting

log / book

Greater London Council

Ref. RA/RE.

Tel. 2611

File

RACE EQUALITY UNIT MEETING 10AM 10TH JUNE 85

AGENDA

1. Matters arising from minutes
2. REU Committee Forward Programme

3. Discussion Papers

Anti Racist Outreach Worker

Praveen

Training and Employment Worker
Revised Work Programme

Joi

Black Dance Circuit

Anita

South Bank Concert Halls

Parminder

Black Experience

Parminder

Black Artists and White Institutions
Conference

Praveen

Black Writers Competition

Prabhu/Anita

☒ Anti Racist Film Programme

June

☒ Black Arts Trust

Winston

4. Projects up date

GLC Writers Competition

Mural Project

Arts Administration Scheme

5. Policy Files

6. Staff Development

7. REU Party

8. Any Other Business

9. Next Meeting:- Tuesday 17th June at 10am sharp.

*Cont Indec Rec.
* Society
* Staff Hand
* GLC REU Eqg*

MINUTES OF RACE EQUALITY MEETING 11th JUNE 1985

PRESENT

Parminder Vir
Brigitte Brun
Jones Sarkodieh
Sheila Seepersaud-Jones
Suman Bhucher
Anjella Mars

Praveen Bahl
Winston Moncriffe
June Givanni
Paula Grant
Anita Breeveld
Joi Ferguson

APOLOGIES: None were made

1. Matters arising from previous meeting

None

2. REU Committee Forward Programme

June 26th '85

Paula to chase Faith Burrowes for draft report on Crafts Initiatives.

South Bank Concerts Halls: Equal Opportunity Policy Paper to go to South Bank Sub Committee in July.

Add Bhopal Victims Support Group report for Chair Action.

Discuss draft of Indian Arts Council (UK) report with Arts Grants Unit.

July 17th '85

Add Forward Work Programme report from Training and Employment Officer.

3. Discussion Papers

3.1 Anti Racist Outreach Worker: Forward Programme

Staff expressed difficulty in reading Praveen's handwriting and in understanding the abbreviations. It was stressed that all future discussion papers, work programmes should be typed before circulation.

Points raised:-

- a) Brief job description of Anti Racist Outreach Worker
- b) Aims/objectives of the job
- c) Background ie refer to policy reports Mainstream Arts Institutions, London Against Racism, Anti Apartheid
- d) Include list of Mainstream Arts/Community Arts Projects to be closely monitored
- e) Method of monitoring ie input into grants reports, following up work etc.
Further comments in writing to Praveen.
Draft report (typed) to next REU meeting.

3.2 Anti Racism Film Programme

Lengthy discussion on paper produced by June. It was agreed that June, Parminder and Suman should prepare draft report for 25th June REU Meeting outlining:-

- a) Aims and objectives of Black Films and Video Distribution Network.
- b) Work Programme/Prioritisation.

11.6.85
J.L.M.
1-2-85

(B) Anti Racist Film Programme

June circulated a detailed report at the meeting. It was agreed that Staff should read the paper and let June have any comments. The paper will be discussed at next REU meeting.

(C) GLC Writers Competition

Anita presented discussion paper with ideas for follow up work on GLC Writers Competition. Suggestions included:-

- (a) Future Competition to include children's category.
- (b) Follow up work with publishers with view to getting the works printed and published.
- (c) Conference of Black Writers.

There was lengthy discussion on the organisation of Black Writers Conference and it was agreed that Anita and Prabhu should prepare detailed paper for discussion at REU meeting, Date: 11 June 1985, to report to 17th July Ethnic Arts Sub-Committee. It was agreed that the Conference should be organised professionally with workshop leaders.

(D) Black Experience

Parminder presented verbal report on the structure of the Black Experience. Would welcome ideas/suggestions on the themes for the project which is planned for March/April 86 and will last 4-6 weeks. The following ideas were suggested for themes:-

- Figures and Forces of Black History
- Black People in Politics
- Black People and Art
- Black People in Resistance
- Race and labour history
- Independent Organisations

Draft report to be circulated for next REU meeting 4 June 1985.

(E) South Bank Concert Halls:-

Equal Opportunity and Anti Racists Policies

P.V. to circulate draft discussion paper.

4. Projects up date

Discussion postponed for next REU meeting.

5. Policy

Jones to compile a list of policy files in REU

6. Staff Development

Joi had circulated information on GLC courses. It was agreed that staff should read this and indicate at the next REU meeting any courses they wish to attend.

7. REU Party

P.V. to draft memo to Lord Birkett for date of the formal REU Party.

8. Black Dance Circuit

The idea of setting up a Black Dance Circuit was discussed briefly. It was agreed that P.V. and Anita should prepare discussion paper.

9. Black Arts Trust

Winston has agreed to draft a discussion paper on the establishment of a Black Arts Trust for the future development of Black Arts in London. Produce draft report for REU meeting 14th June.

- c) Resources - personnel, administrative costs, etc.

It was agreed that REU should develop a separate structure for distribution of other Black Arts material ie books, magazines, records, etc.

3.3 Black Experience

Report recieved. Urgent comments to Parminder.

3.4 Black Dance Circuit

Draft outline report presented by Anita and following points made:-

- a) Report to be drafted by Paula with input from Anita.
- b) Report to identify Administrative costs, Coordinators' fees, etc.
- c) List of dance groups already funded and supported by GLC.
Report to be prepared by Paula for 17th July Committee. Anita to coordinate the Dance Circuit.

3.5 Black Arts Trust

Report deffered to next meeting. It was agreed that in future we should discuss a minimum number of reports.

4. Projects up date

GLC Writers Competition

- * a) James Baldwin had agreed to present the prizes to the winners of the competition. Date: 10th July. Venue still to be decided.
- b) Judges are presently meeting to decide the winners.

GLC Murals

All 4 sketches completed and presently being discussed by Community. Press Conference planned for end of JUNE at County Hall.

Arts Administration Scheme

Scheme running smoothly.

5. Policy Files

Jones has produced list of all files in REU. Please let Jones know if you open new files.

6. Staff Development

Joi to circulate note to all staff indicating what dates are available for courses. Staff to let Joi know when they wish to attend.

7. Security

Of the 3 sets of keys to REU Offices two were missing. Brigitte to check with Security and all staff to look in their desks etc. To be discussed and resolved at next meeting.

8. Staff Leave

Can all staff let Parminder have note when they plan to take leave and how long for.

9. Central Index Box

Jones is developing Central Index Box. Please let him have names/addresses/telephone numbers of all that should go in there.

10. REU Library

Deffered to next meeting.

P.V.
Greater London Council

Ref. RA/RE
Tel. 2611

REU Meeting
Ribo

RACE EQUALITY UNIT MEETING 10AM 17TH JUNE 1985

AGENDA

1. Matters arising from minutes
2. REU Committee Forward Programme
3. Discussion Papers
 - South Bank Concert Halls
Equal Opportunity Policies
 - Black Arts Trust
 - Anti Racist Outreach work
4. Projects up date
 - GLC Writers Competition
 - Mural Project
 - Arts Administration
 - Mass Trg Unit
5. Staff Development
6. Security
7. Any Other Business
8. Next Meeting - 24th June 1985

MINUTES OF RACE EQUALITY UNIT MEETING 18TH JUNE 1985

Present

Parminder Vir
Brigitte Brun
Jones Sarkodieh
Suman Bhucher
Prabhu Guptara
Joi Ferguson

Praveen Bahl
June Givanni
Paula Grant
Anita Breeveld
Anjella Mars

Apologies

Sheila Seepersaud-Jones

1. Matters arising from previous meeting

None

2. REU Committee Forward Programme

June 26th '85

- a) Black Experience - Parminder to circulate amended report.
- b) Crafts Initiatives - Parminder received report from Faith. Paula to liaise with Faith.
- * c) India Arts Council - Suman to set up meeting with J. Buston to clear recommendations.

July 17th '85

- a) Paul Robeson Exhibition - Reported from 26th June Committee to 17th July Committee.
- b) Mural Project - Reported as above.
- c) Black Artists White Institutions Conference - Praveen to present draft Committee Report 25th June REU Meeting.
- d) South Bank Concert Halls - Parminder to present report to South Bank Sub Committee first then to Ethnic Arts Committee.
- e) Black Writers Conference - To be re-named 'GLC Writers Competition Evaluation Report'.

3. Discussion Papers

- a) South Bank Concert Hall - Deferred to next meeting.
- b) Black Arts Trust - Deferred to next meeting.
- c) The Anti Racist Outreach Worker's Programme - Praveen distributed paper - Call comments to Praveen.

4. Projects up date

* GLC Writers Competition - Prabhu to distribute details of prize-giving event and list of winners.

Mural Project - Deferred to next meeting.

Arts Administration Scheme

5. Staff development

Everybody had had their courses booked and dates. Parminder to see schedule.

Greater London Council · Inner London Education Authority*

MEMORANDUM

To ALL REU STAFF

room

from PARMINDER

room

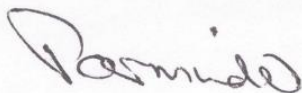
tel.

date 19th JUNE 85

REU PARTY

THE LONG AWAITED PARTY OR RATHER INTRODUCTION OF RACE EQUALITY UNIT
IS NOW PLANNED FOR 27TH JUNE 4.30PM HERE IN OUR OFFICES.

LORD BIRKETT IS SENDING OUT THE INVITATIONS. PLEASE NOTE THE DATE
IN YOUR DIARY.

PARMINDER

P.U.

Greater London Council

Ref. RA/RE
TEL. 2611

RACE EQUALITY UNIT MEETING 10AM 25TH JUNE 1985

AGENDA

1. Matters Arising
2. REU Committee Forward Programme
3. Discussion Papers

South Bank Concert Halls
Black Arts Trust
Anti Racist Outreach Worker: Work Programme
Black Artists White Institutions
Black Film and Vi-deo Distribution
4. Projects up date

GLC Writers Competition
Mural Project
Arts and Administraiton Scheme
MAAS Training Unit
5. Staff Development
6. Security
7. Any Other Business
8. Date of Next Meeting:- 2nd July 1985

6. Security

Brigitte still chasing up for keys for Rm 673/4. It was agreed to change the locks, but having spoken to Mrs Amstrong it is unlikely to happen. To be sorted out at next meeting.

7. Any Other Business

~~✱~~ Parminder requested that REU staff let her know of leave.

Suman and Paula now have a tray. Would everybody put messages/papers in their tray.

8. REU Library

Brigitte sent memo to Mrs Amstrong requesting a cabinet with locks.

Parminder to draft letter to all Black Publications for receipt of material.

9. Next Meeting

Tuesday 2nd July '85 at 10.00am sharp.

Greater London Council • Inner London Education Authority*

MEMORANDUM

File *Heck* *pm*

To ALL REU STAFF room 673

from PARMINDER VIR room

tel. date 25th June 1985

REU MEETING 2ND JULY 10AM

The REU meeting on Tuesday 25th June was cancelled due to absence of the staff. Please note the next REU meeting will be held on 2nd July 10.00am sharp. Please note the time and date in your diary.

The following papers will be discussed.

1. Black Arts Trust
2. Black Film and Video Distribution
3. Black Artists and White Institutions

Can you please ensure papers are typed and circulated in time for the meeting.

Parminder Vir

PARMINDER VIR
Head of Race Equality Unit

RACE EQUALITY UNIT: COMMITTEE FORWARD PROGRAMME

JUNE 26TH

1. Ethnic Arts Grants Reports

2. REU Projects Reports

Black Experience

Parminder

South Bank Concert Hall

Equal Opportunity and Anti
Racist Policies

Parminder

^{Music}
Black Road Show

Paula

* Black Visual Arts Forum

Suman

Feasibility Study

✱ Paula Robeson Exhibition:
Evaluation Report

Parminder

✱ Mural Project: Supplementary Grant

Paula

+ Writers Competition:
Supplementary Grant

Paula ✓

Craft Initiatives: Up date

Paula

India Arts Council UK
Grant Report

Suman.

Shop & Victor Support

Praveen Chavira Actor.

RACE EQUALITY UNIT COMMITTEE FORWARD PROGRAMME

JUNE 26TH

✓ Black Experience	Parminder
✓ Black Music Road show	Paula
✓ Black Visual Arts Forum	Suman
✓ Writers Competition	Paula
✓ Crafts Initiatives	Paula/Faith
NO Indian Arts Council (UK)	Suman
NO Bhopal Victims Support Group	Praveen - Chairs Action

17/7/85

RACE EQUALITY UNIT: COMMITTEE FORWARD PROGRAMME

JUNE 26TH

✓ Black Experience

Parminder

✓ Black Music Road Show

Paula

✓ Black Visual Arts Forum

Suman

July 17 Paul Robeson Exhibition
Evaluation Report

Parminder

17/2/85 ✓ Mural Project

Paula - Chairs Action

✓ Writers Competition

Paula

✓ Crafts Initiatives

Paula/Faith

✓ Indian Arts Council (UK)

Suman

✓ Bhopal Victims Supprt Group

Praveen - Chairs Action

RACE EQUALITY UNIT: COMMITTEE FORWARD PROGRAMME

JUNE 26th

1. Ethnic Arts Grants Reports

2. REU Project Reports

Black Experience

Parminder

South Bank Concert Hall

Parminder

Equal Opportunity and Anti Racists Policies

Black Artists and Employment ~~Work Programme~~

Paula

Black Visual Arts Forum:
Feasibility Study

Suman

Paul Robeson Exhibition: Evaluation Report

Parminder

*Mural Project
Winter Co-Op
Coffee. Initiatives*

MINUTES OF RACE EQUALITY UNIT MEETING 9 JULY 1985

Present:- Parminder Vir Suman Bhucher
 Mano Rudra Sheila Seepersaud-Jones
 Anjella Mars June Givanni
 Praveen Bahl Jones Sarkodieh
 Paula Grant Winston Moncriffe

1. MATTERS ARISING FROM PREVIOUS MEETING

None

2. REU COMMITTEE FORWARD PROGRAMME

17 July 1985

The following reports slipped to September Committee

Paul Reobson Exhibition Evaluation Report
GLC Writers Competition Evaluation Report

3. WORK PROGRAMME

Arts Grants

The following additional reports are being worked on by officers in REU.

Asian Arts Council of Waltham Forest	-	Jones
Asian Arts Group	-	Mano
Retake Collective	-	Paula
Chinese Film Society	-	Suman
Black Theatre Forum	-	Jones

4. DISCUSSION PAPERS

Black Artists and White Institutions

Praveen presented draft outline report of conference. The following suggestions/amendments were made for the structure of the conference:-

- (a) One day conference
- (b) Open with key-note speech
- (c) Short sharp statements for Black Arts Forums
- (d) Short sharp statements for key people from major arts institutions; employment, programming, publicity and marketing
- (e) Discussion
- (f) Workshop in employment; programming; publicity; marketing and training.

5. PROJECTS UP-DATE

Mural Project - All four projects are well underway. Brixton Mural is complete - propose to arrange street party in mid-August. Agreed to produce four separate posters of mural project for sale at £1 each.

6. GLC WRITERS COMPETITION

The project comes to an end with the prize giving on 10 July. All REU staff are expected to attend.

7. STAFF DEVELOPMENT

Parminder has received the dates of all staff training. Prior notice of 2 to 3 weeks be given to Parminder before the course.

8. SECURITY

One REU sets of keys are kept with the following:-

Lord Birkett
Security
Cleaners
Parminder

Please note the last staff to leave to collect key from security and return key upon leaving the office. Anjella to compile authorized REU staff to collect key.

9. ANY OTHER BUSINESS

Brigitte to purchase wall Chart; arrange for two new desks and for the windows to be opened.

Anjella to find out when joi will be in office.

10. DATE OF NEXT MEETING

16 July 1985

P.V.

GREATER LONDON COUNCIL

Ref: RA/REU
Tel: 2611/1437

Race Equality Unit Meeting 10.00 16 July 1985

File

AGENDA

1. MATTERS ARISING
2. REU COMMITTEE FORWARD PROGRAMME
3. WORK PROGRAMME
Training and Employment
Anti-Racist Outreach Worker
Project Development Workers
4. DISCUSSION PAPERS
Marketing and Publicity Agency
Paul Robeson Evaluation Report
Black Dance Circuit
5. PROJECTS UP DATE
GLC Writers Competition
Mural Project
Arts and Administration Scheme
MASS Training Unit
6. STAFF DEVELOPMENT
7. SECURITY
8. ANY OTHER BUSINESS
9. DATE OF NEXT MEETING:- 16 July 1985

MINUTES OF RACE EQUALITY UNIT MEETING 16th JULY 1985

PRESENT Praveen Bhal Suman Bhuchar
Brigitte Brun Anjella Mars
Prabhu Gupta Jones Sarkodieh
Sheila Jones June Givanni

APOLOGIES Parminder Vir - Mano Rudra - Paula Grant - Winston Montcriffe -
Joi Ferguson

1) Matters Arising

✓ Praveen has sent memo to John Buston asking for REU press releases cuttings of Arts and Recreation Department to be sent to Room 673.

2. REU Committee Forward Programme

The following reports, generated by REU Officers went through to the 17.7.85 Ethnic Arts Sub Committee:-

✓ Black Experience	Parminder
✓ Black Theatre Forum	Jones Sarkodieh
✓ White Institutions/Black Artists	Praveen Bhal
* Black Dance Circuit (AR 15.7.85 subject to injunction)	
✓ Mural Project	Paula Grant
✓ Zion Music Workshop	Praveen Bahl
✓ Anti Racist Film Programme	June Givanni
✓ South Asian Arts Forum	Praveen Bahl
* Bhopal Support Group	Praveen Bahl

(blocked due to injunction) It is worth noting that 8 out of 20 reports at the 17.7.85 Ethnic Arts Sub Committee were from the REU.

3. Work Programme

Training and Employment - deferred to next meeting

Anti Racist Outreach Worker - Targets Report Back

Project Development Workers - Suman to draft letter to Indian Arts Council

4. Discussion Paper

a) Marketing and Publicity Agency

6 Suman outlined reasons for Agency. It was asked, how would agency get revenues. Salaries of workers would be from grant with hope after two years that Agency be self sufficient to run on its own. It was suggested to appoint a Financial Adviser and agreed that it should have a good secretarial backing with two staffs. Check with solicitor about position if Agency should be a charitable organisation or not/Trust or Limited Company.

b) Literature Competition - Report Back

Prabhu commented about Prize-Giving. It was hoped to publish a book of best entries. He also commented on the future of the Literature Competition. One suggestion was to have 'blow-up' of the winning entry.

5. Project up date

Mural Project

Sheila commented on the progress of the four murals:-

The Brixton Mural is now completed, opening 17th August '85.

The Notting Hill Mural (mobile) is in progress. The studio space is rented, to be paid from budget.

Southall Havelock Centre has exercised censorship over the painting of the Southall Mural. Although the Chairman of the Management Board, Mr Potts, has no objection to the mural being painted there, it is now agreed that the mural be painted on the premises of Southall Asian and Afro-Caribbean Arts Collective. The East End Mural has been temporarily suspended due to objection of a small White Minority.

Anjella and Sheila to note problems and file.

6. Staff Development

The question was raised whether Jones and Mano continue with their report writing. It was agreed that they should be upgraded or given an acting allowance. John Buston has been made aware of this part.

7. Security

Briefing to be given about locking doors at night. Anjella agreed to pick up keys from Security every morning.

8. Any Other Business

Praveen acquired a wall chart from Arts Grants.

9. DATE OF NEXT MEETING

23rd July 1985.

RACE EQUALITY UNIT COMMITTEE FORWARD PROGRAMME

July 17th

✓ Anti Racist Outreach Worker: Work Programme	Praveen
✓ Training and Employment Officer: " "	Joi
✓ *Marketing and Publicity Agency for Black Arts	Suman/Paula/Parminster
✓ Dance Consultation Report Back	Paula
✓ *Black Film and Video Distribution Network	June/Suman/parminster
✓ Anti Racist Film Programme: Evaluation Report	June
✓ Black Artists White Institutions Conference	Praveen
✓ Black Dance Circuit	Paula
✓ South Bank Concert Halls	Parminster
Paul Robeson Exhibition Evaluation Report	Parminster
✓ *GLC Writers Competition Evaluation Report	Parminster
✓ <i>Mural Project</i>	

September Committee Forward Programme

Paul Robeson Trust	Parminster/Junior Douglas
Black Film Conference Report	Parminster/June
Anti Racist Outreach Work Monitor Report	Praveen
Latin American Media Association	Suman

-RACE EQUALITY UNIT: COMMITTEE FORWARD PROGRAMME

JULY 17TH

Anti Racist Outreach Worker: Work Progress
Training and Employment Officer: Work Progress

Praveen
Joi

Marketing and Publicity Agency for Black Arts

Suman/Paula/Parminder

Dance Consultation Report Back

Paula

Black Film and Video Distribution Network

June/Suman/Parminder

Anti Racist Film Programme: Evaluation Report

June

Black Artists White Institutions Conference

Praveen

Black Dance Circuit

Paula

South Bank Concert Halls

Parminder

~~Black Writers Conference~~

Prabhu

GLC writers Conf Evalt Rpt.

Paul Robeson Evaluation Rpt.

RACE EQUALITY UNIT: COMMITTEE FORWARD PROGRAMME

JULY 17TH

1. Ethnic Arts Grants Reports

2. REU Project Reports

Anti Racist Outreach Worker: Forward Programme
Marketing and Publicity Agency for Black Arts
Dance, Literature and Publication: Consultation
Meeting Report Back
Black Film and Video Distribution Network
Anti Racist Film Programme: Evaluation Report
Black Artists and White Institutions
Black Writers Conference
Black ~~Band~~ Circuit

Praveen
Paula/Suman/Parminder

Paula/Suman
Parminder
June Givanni
Praveen
Anita/Pribhu
Anita/Parminder

David
Tony + Employees Fund Project.

Parminder

file REV.

GREATER LONDON COUNCIL

Ref: RA/REU

Tel: 2611/1437

RACE EQUALITY UNIT MEETING 10.00 am 23th JULY 1985

AGENDA

1. Matters Arising

2. REU Committee Forward Programme

3. Work Programme

Training and Employment
Anti Racist Outreach Worker
Project Development Workers

4. Discussion Papers

Marketing and Publicity Agency
Paul Robeson Evaluation Report
Black Dance Circuit

5. Project Up Date

 GLC Writers Competition
Mural Project
Arts and Administration Scheme
 MAAS Training Unit

6. Staff Development

7. Security

 8. Any Other Business

9. Date of Next Meeting: 30th July 1985 10.00 am sharp

*Wishes
Suna*

Black Arts Trust

MINUTES OF RACE EQUALITY UNIT MEETING 6TH AUGUST 1985

PRESENT: Praveen (Chair) Suman
Paula Brigitte
Mano Jones
Winston

APOLOGIES Sheila - Angella - June - Parminder - Joi

1. Matters arising

- a) Meeting of the 30th June was deferred to 6th August due to poor attendance.
- b) Praveen stressed the high level of sickness and lack of presence in the office during lunch time. REU staff to make sure someone stays in during that time.
- c) Correction to last Minutes:-
Re Staff Development; Mano and Jones are continuing writing reports claiming over time.

2. Committee Forward Programme

- a) Marketing and Publicity Agency:-

Winston had a meeting with Yvonne Thompson from Positive Publicity. The discussions centred on the possibility of funding a existing Marketing and Publicity Agency to fulfil the aims and objectives of the REU Initiatives. A further meeting will be arranged by Suman and other REU staff to collect information and advice from Positive Publicity.

- b) See attached

3. Work Programme

- a) Training and Employment - Deferred
- b) Anti Racist Outreach Worker

Praveen had a meeting with the Arts Media Group who is an organisation/ campaign to obtain a better representation of black people in arts and media.

- c) Project development workers

Paula is dealing with Union Dance Co and Black Dance Forum (report back of the latter at next meeting).

4. Discussion Papers

Marketing and Publicity Agency:- Suman to arrange a meeting with existing agencies of same nature with Parminder.

5. Project up date

GLC Writers Competition:- No feed back

Mural Project:- Sheila is writing an article for Artists Newsletter.
Brixton Mural opening 1st September with Paul Boateng.

6. Any Other Business

Jones is to check on circulation documents, chase up. It was agreed to put the date next to own name. Jones will open file for documents after circulation has been completed for later reference.

The library has arrived at last!

7. Next Meeting

Tuesday 20th August at 10.00 am sharp!

P.V.

GREATER LONDON COUNCIL

Ref: RA/REU

Tel: 2611/1437

RACE EQUALITY UNIT MEETING 10.00 AM 13TH AUGUST 1985

AGENDA

1. Matters Arising
2. REU Committee Forward Programme
3. Work Programme
Training and Employment
Anti Racist Outreach Worker
Project Development Worker
4. Discussion Papers
5. Project up date
Mural Project
Arts and Administration Scheme
6. Staff Development
7. Any Other Business
8. Date of next meeting
20th August 1985 - 10.00am

Booth Vacancies

MINUTES OF RACE EQUALITY UNIT MEETING 3rd September 1985

PRESENT: Parminder - Mano - Jones - June - Paula - Praveen - Brigitte.

APOLOGIES: Anjella and Suman are on leave.
Sheila at a meeting.

1. Matters Arising

Staff are reminded to attend REU Meeting and to be on time.*

2. Committee Forward Programme

- a) See attached.
- b) The Westminster Injunction **C**ould be extended. REU to call a meeting of Black Arts Forum.

3. Work Programme

Anti Racist Outreach Worker:-

Invitee list to the Conference being compiled. 300 copies of Challenge to Racism to Mainstream Arts Institutions and Conference Report ready for despatch. The venue will be the Riverside Studios and the Conference will be held on Tuesday 5th November '85. Praveen to chase up English National Opera and National Theatre - get response from GLAA.

Project Development Workers:-

Paula to do outline draft budget of the one day/evening concert/seminar. Marketing and Publicity Agency:- June and Suman had a meeting with Positive Images to discuss how to set up management structure. Suman to draft memo to Parminder with programme and dates on project in a alternative to setting up an independent structure and give an indication of the budget. Suman and Paula are writing grants reports.

4. Discussion Papers

REU Staff are asked to read memo from Alan Budden and Race Equality Unit report and give any comments to Parminder.

5. Project up date

The East End Mural was opened by Ken Little on 6th September '85 and was a success. Sheila to come with dates of opening for the two remaining murals.

6. Abolition

6. Abolition

- a) Parminder to call a meeting of the Ethnic Arts Advisers and REU Staff with a view to discuss ideas and strategies after abolition.
- b) Parminder agreed for day release for personal study. REU Staff were being circulated a Personal Study Circular and were reminded that they should lead for themselves from then on.
- c) REU have invited B. Sangha to come and speak at a REU Meeting with a view to discuss issues such as Ring Fencing, Training for Change, Redundancy after abolition.
- d) Praveen to set up meeting with Ansel Wong to discuss the future of confidential papers and files after Abolition. ~~Other issues to be discussed with Ansel Wong are:- Praveen to set up a Funding Trust for Black Organisations, REU to be consulted when organisation of major events.~~

7. Staff Development

Rekha Prashar was appointed Policy Adviser to the Race Equality Unit (SO6). She is due to start on 30th September '85.

8. Any Other Business

- a) Training and Employment;- Parminder to clear up Joy's desk.
- b) Parminder had a meeting with B. Sangha reparding job vacancies in the Race Equality Unit. Parminder to circulate memo of briefing.
- c) Parminder to draft letters to Junior Douglas and Prabhu Guptara regarding their reports.

9. Date of Next Meeting

Tuesday 17th September 1985

Oct 1975

Refused to Main Stn a charge & Record
Dept

Must Book Apt - November

Parminder
GREATER LONDON COUNCIL

Ref: RA/REU
Tel: 2611

RTH meeting
File

RACE EQUALITY UNIT MEETING 10th SEPTEMBER 1985

AGENDA:

1. Matters Arising
2. REU Committee Forward Programme
3. Work Programme: Anti Racist Outreach Worker - Project Development Workers
4. Discussion Papers
5. Project up date
Mural Project
Arts and Administration Scheme
6. Abolition
7. Staff Development
8. Any Other Business
9. DATE OF NEXT MEETING: Tuesday 10th September 1985
10.00am sharp

RACE EQUALITY UNIT COMMITTEE FORWARD PROGRAMME

September 1985 - 25th

~~Anti Racist Outreach Worker: Work Programme~~ Praveen

Training and Employment Officer: Work Programme Jai

South Bank Concert Halls Parminder

Paul Robeson Exhibition - Evaluation Report Parminder

GLC Writers Competition - Evaluation Report Parminder

Indian Arts Council (UK) Suman

~~Paul Robeson Trust~~ Parminder/JJ

Black Film Conference Report Parminder/June

Latin American Media Association Suman

Marketing and Publicity Agency for Black Artists Parminder/Suman/Paula

Contrast Film and Video/Federate of Bangladesh Organisations Suman

Misty in Roots Suman

Munera - Women's Poetry Drama Suman/Paula

British Friends of Palestine Suman

Union Dance Company Paula

Retake Paula

~~Asian Arts Group~~ Manq

~~Asian Arts Council - gone to Chair's Action/Approved~~ Jones

~~Pula Arts Kommone~~ Jones

Black Visual Arts Forum Suman

Tagorians Suman

Indian Panorama Suman

October 1985

Pearl Connor Paula

Black Dance Forum Paula

Black Film & Video Distribution Suman/June

RACE EQUALITY UNIT COMMITTEE FORWARD PROGRAMME

SEPTEMBER 1985 - 25th

✓ South Bank Concert Halls

Parminder

✓ Paul Robeson Exhibition - Evaluation Report

Parminder

✓ GLC Writers Competition - Evaluation Report

Parminder

* Indian Arts Council (UK)

Suman

Oct. Black Film Conference Report

Parminder / June

Oct. Latin American Media Association

Suman

Nov. Marketing and Publicity Agency for Black Artists

Parminder / Suman / Paula

Oct. ~~Indian Panorama~~ *Mid World Cinema*

Suman

Oct. Misty in Roots

Suman

Munera - Women's Poetry Drama

~~Suman~~ / Paula

Oct. British Friends of Palestine

Suman *Jones*

Oct. Union Dance Company *ADR*

Paula

~~Retake~~

Paula

✓ Asian Arts Group

Mano

✓ Pula Arts Kommone

Jones

Oct. Black Visual Arts Forum

Suman

OCTOBER 1985

* Tagorians

Suman

Pearl Connor

Paula

Black Dance Forum

Paula

Black Film and Video Distribution

Suman / June

Asian Coop Theatre

Jones

Oct? Triangle Music Workshop

Jones

Nov. Contrast Film and Video/Federate of Bangladesh Organisations

Suman

Agenda - next month 2 days

Next Event kept

Nov

market 1st

RACE EQUALITY UNIT COMMITTEE FORWARD PROGRAMME

Completed reports

✓ Dance Consultation Report Back

Paula

Black Dance Circuit

Paula

26th September 1985

Anti Racist Outreach Worker: Work Programme

Praveen

- Training and Employment Officer: Work Programme

Joi

South Bank Concert Halls

Parminder

Paul Robeson Exhibition - Evaluation Report

Parminder

GLC Writers Competition - Evaluation Report

Parminder

* Indian Arts Council (UK)

Suman

Paul Robeson Trust

Parminder/Suman/Paula

Black Film Conference Report

Parminder/June

* Latin American Media Association

Suman

Marketing & Publicity Agency for Black Artists

Parminder/Suman/Paula

* Contrast Film and Video/Federate of Bangladesh Organisations

Suman

+ Misty in Roots

Suman

* *Humber*
x British Trade Publications

Suma Paula
Suma Sept.

Unic Dance Company

Paula Sept

Paula Oct

Paula Oct

Paula Sept.

June

June

June

Asian Arts and Crafts Fest.

Asian Arts C.F.

Black Arts Summer

Black Arts Fest

MINUTES OF RACE EQUALITY MEETING ON 1st OCTOBER 1985

PRESENT: Parminder, Sheila, Praveen, June, Suman, Winston, Rekha, Jones
Mano, Brigitte.

APOLOGIES: Anjella (sick)

1. Matters Arising

- a) Parminder reported back on the film conference she attended in Holland.

The conference was attended by a number of filmmakers from Europe and the Third World countries. The conference highlighted strategies for the unlocking of funds from the E.E.C. for the development Audio/Visual facilities in the Third World countries.

The conference was beneficial in that it raised the issue of the presence of Third World filmmakers in Europe.

- b) June reported back on the conference she attended at the B.F.I..

The conference's highlight was on B.F.I.'s future priorities and structuring in the light of G.L.C.'s abolition. The crux of the matter was lack of funds to meet their commitments for 1986/87 financial year. G.L.A.A's future in relation to abolition was spoken on by Pat Abraham. In furtherance of this a meeting in being called by G.L.A.A. on 6th October 1985. This meeting seeks to bring together all people involved in the Arts in London to find ideas together on future funding in the Arts when the G.L.C. is abolished in March '86. As this meeting is in consonance with the work of the Unit, as many people as possible are encouraged to attend from the Unit.

✱ Rekha to find out details about the meeting on 6th October and circulated to all staff of the Unit for their informaiton.

- ✓ c) A central notice board is now used for publicity relating to Arts events.

2. Committee Forward Programme

As Attached. It was further decided that after the completion of all these reports, Officers of the REU should cease writing any grants reports. All efforts should then be concentrated on the development of new initiatives by REU.

3. Work Programme

- a) Anti Racist Outreach Worker

Responses are still coming in from Mainstream Arts Institutions on the report 'Mainstream Arts Institutions and Their Challenge to Racism'. A file has been opened for these correspondence.

b) Project Development Workers

- a) Suman circulated a memo to staff on the progress on the setting up of Marketing and Publicity Agency for Black Artists.
- b) Suman has also written a memo to Parminder on the progress of the projects she is leading on.
- c) Paula is now on maternity leave and Jones is now the Acting Project Development Worker.
- d) Paula has written a handing over note to Parminder indicating the outstanding projects she was leading on.
- e) Jones gave a verbal briefing on the progress of the projects he is leading on.

4. Discussion Papers

- a) REU Priorities for next 6 months - REU Work Programme

This paper was discussed at length at the meeting. All staff can make an input in writing to Parminder.

- b) Planning Report for White Institutions - Black Artists Conference.

The final discussion on this report took place. Praveen and Parminder are now working together to finalise all the relevant material, information for the conference which is scheduled to take place on 4th November '85.

- c) Marketing and Publicity Agency for Black Artists.

After a lengthy discussion on the issue of the establishment of the Agency it was decided that:-

- i) Suman and Rekha set up a meeting with Positive Publicity about the possibility of setting up the Agency in association with theirs under terms and conditions to be laid down by the REU.
- ii) To set up a meeting with Anton Phillips to ascertain how far he has taken his initial idea in the setting up of the Agency to deal with publicity and marketing for black artists.

5. Project up date

Mural Project

The Southall mural was successfully opened on 27th September '85.
The Notting Hill mural will be opened at Meanwhile Gardens on 6th October '85.

Arts Administration Scheme

- a) Parminder has written a memo to I.L.E.A. asking them to incorporate the above into their future educational projects.
- b) Rekha is to take over the financial management of the scheme.
- c) With the lifting of the injunction, the following projects can be processed:-
 - i) Black Experience - June has been appointed as the co-ordinator of this project. The REU will not specifically organise it. It will be a commission various artists to do it.
 - ii) Black Dance Circuit - Anita has been appointed co-ordinator. An up date will be given at the next meeting.

- iii) Black Music Road Show - The Policy and Resources Committee is expected to give approval to the revised budget for the project in order for the project to take off. This will be discussed at the next meeting. The possible consultant and co-ordinator for the project have been identified.

6. Abolition

- a) Brian Sangha, the Departmental Personnel Officer spoke at the meeting about abolition and its possible effects on the work of REU. According to him all efforts are being made for the work of REU to be taken over by one of the successor bodies and also to ensure that jobs of all staff of the Unit are protected.
- b) Praveen has written a memo to Ansel Wong to discuss what is to do to save the files and documents of the Unit after abolition.

7. Staff Development and Recruitment

- a) Praveen reported on the unselling course he attended.
- b) Rekha who was appointed Policy Adviser in the Unit and started work on 30th September '85 was introduced to the staff of REU.

8. Coffee and tea arrangements

It was decided to abolish the communal tea/coffee arrangement for hygienic reasons. Staff are now to take their own arrangement to cater for themselves as well as their guests.

9. Any Other Business

None

10. Date of Next Meeting

Tuesday 8th October 1985 - 10.00 am.

MINUTES OF RACE EQUALITY UNIT ON 8TH OCTOBER AT 10.00am

PRESENT: Parminder, Rekha, Praveen, Mano, June, Dennis, Anita, Suman, Brigitte, Natasha, Edwina.

APOLOGIES: Jones is on leave - Anjella is still ill - Sheila was at a meeting.

1. MATTERS ARISING

- a) Baskets with names have now been opened to use rather than leaving documents on desks.
- b) Sheila will be in the office until Friday. Next week she will be working from home.
- c) Marketing and Publicity Agency:- A meeting has been set up with Positive Publicity and outcome of the discussion will be reported at the next meeting.

2. COMMITTEE FORWARD PROGRAMME

- a) Attached.
- b) Indian Arts Council:- Legal to give certain conditions so it can go to Committee.

Pearl Connor:- to be added to list of new clients.

Contrast Film and Video/Federate of Bangladesh Organisations:- Suman to have a meeting with Ruhul Amin. To be added to list of new clients.

- c) Rekha to give Arts Grants list of new clients that REU wants to support.

3. WORK PROGRAMME

a) Anti Racist Outreach Worker

- i) Praveen gave a verbal report on Black Artists/White Institutions Conference. REU to assist Praveen during the conference.
- ii) Parminder to ensure coverage of the office during the one day. Please let Praveen have suggestions on names and addresses of organisations to whom details of conference should be sent.
- iii) Parminder to see Ken Little with a view to give a short address at the conference.
- iv) Natasha to chase up by phone organisations who haven't send back their forms. So far, approx. 100 people have responded favourably.
- v) Praveen to circulate list of content of pack. Any additions should be given to Praveen.
- vi) Parminder suggested to laminate all posters of events initiated by REU to be on display at the conference.

3. a) vii) Praveen is arranging for all workshops to be taped.

b) PROJECT DEVELOPMENT WORKERS

Dennis reported on the Forum's fundraising performance postponed to the 2nd week of January.

Jones to lead on writing report on Black Dance Forum aimed for 27th Ethnic Arts Sub Committee.

4. DISCUSSION PAPERS

REU Initiatives for next 6 months

Rekha and P.D.W. to produce a short paper outlining campaign strategy; structure for series of consultation with an indication of resources required and dates and monitoring programme. All meetings with successor bodies are being centrally co-ordinated by Brian Sangha. REU to make input where necessary.

Parminder gave a feed back on the meeting of the 6th October:-
The meeting was called by GLA with the view to setting up a London Arts Lobby. The conference endorsed the structure and resolution put forward and agreed to the setting up of an interim committee. The committee is to be made up of representatives and its first task is to activate the local structures. While a London Arts Lobby is to be welcomed, there is still a need for a Black Arts Lobby to ensure the concerns of black artists are represented. REU should take lead in facilitating the establishment of such a lobby.

5. PROJECTS UP DATE

a) Mural Project

The project is now over. Sheila to write evaluation report.

b) Arts and Administration Scheme

Edwina, trainee on the scheme, is now on placement with REU. She is specifically assigned to work on the Black Experience Arts programme.

c) Black Experience Arts Programme

Artistic Advisory Committee to meet on 17th October.

d) Black Dance Circuit

Dennis Alexander (Co-ordinator) and Anita (Consultant) had their 1st meeting on 7th Oct. with their Artistic Advisory Committee. The criteria for dance groups will be made at the next meeting (21st Oct.).

Praveen suggested a register of dance groups; venues and skills be compiled and published as part of the Dance Circuit programme.

5. e) Black Music Road Show

Artistic Advisory Committee to be set up.

Both the Black Dance Circuit and Black Music Road Show are subject to D.O.E. consent. Jones to investigate.

6. ABOLITION

Parminder reported that there might be another injunction which could affect grants and initiatives.

7. STAFF DEVELOPMENT

Praveen reported on an information pack with names of people who went to Counselling course - to be circulated. Any queries about abolition, ring fencing, etc, to be directed to Praveen.

8. ANY OTHER BUSINESS

Parminder reminded staff that they should be in the office no later than 9.30am and ensure that office is covered during lunch time which should be taken between 12-2pm. REU meeting to start at 10.00am SHARP.

Space has now been made for new REU Staff. Procedures for new telephone line are under way.

9. DATE OF NEXT MEETING

Tuesday 15th October '85 at 10.00am sharp.

RACE EQUALITY UNIT COMMITTEE FORWARD PROGRAMME

October, 1985

South Bank Concert Hall	Parminder
✓ Paul Robeson Exhibition - Evaluation Report	Parminder
✓ GLC Writers Competition - Evaluation Report	Parminder
Indian Arts Council (UK)	Suman/Parminder
✓ Munera - Women's Poetry Drama	Jones
✓ British Friends of Palestine	Suman/Jones
• Retake	Jones
✓ Asian Coop Theatre	Jones
Challenge to Racism/Mainstream Organisations	Praveen
• Third World Cinema	Suman
Nov 6* Tagorians	Suman
Nov 27 Black Film Conference Report	Suman Parminder
Nov 6* Latin American Media Association	Suman
Nov 6* Misty in Roots	Suman
✓ Union dance Company	Jones
• Black Visual Arts Forum	Suman
• Pearl Connor	Suman/Jones
Nov 27 • Black Dance Forum	Suman/Jones
Nov 27 Black Film and Video Distribution	Suman/June
Contrast Film and Video/Federate of Bangladesh Organisations	Suman
Oct Roots Theatre Company	Mano

November 1985

Shikisha Dance Co	Jones
Inky Fingers	Mano
Marketing and Publicity Agency for Black Artists	Parminder/Suman

Palatine FC RSL
Black Expressions Proj Sept.

Parminder

REU MEETING ON TUESDAY 8th OCTOBER 1985

AGENDA

1. Matters Arising
2. REU Committee Forward Programme
3. Work Programme
 - a) Anti Racist Outreach Worker
 - b) Project Development Workers
4. Discussion Papers
 - a) REU Priorities for next 6 months
 - b) Planning report for White Institutions/Black Artists Conference
5. Project up date
 - a) Mural Project
 - b) Arts Administration Scheme
 - c) Black Experience Arts Programme
 - d) Black Dance Circuit
 - e) Black Music Road Show
6. Abolition
7. Staff Development
8. Coffee/Tea Arrangement
9. Any Other Business
10. Date of next meeting

15th October 1985

Dark Edge

info. back for staff

- 6th Oct. need to be Arts Lobby

SLA
ACB
B
J

Parminder

REU - Staff meeting.

File

REU MEETING ON TUESDAY 15th OCTOBER 1985

AGENDA

1. Matters Arising
2. REU Committee Forward Programme
3. Work Programme
 - a) Anti Racist Outreach Worker
 - b) Project Development Workers

4. Discussion Papers

REU Priorities for next 6 months

5. Project up date

- ~~a) Mural Project~~
- b) Arts Administration Scheme
- c) Black Experience Programme
- d) Black Dance Circuit
- e) Black Music Road Show

6-7 DEC

Jim Mason.
Steady led.

Purley
off x
off x.

6. Abolition

7. Staff Development

8. Any Other Business

9. Date of Next Meeting

22nd October - 10.00am SHARP

6-7 DEC
22 OCT

October 16th 1985

Nov 6 South Bank Concert Hall Parminder
Nov 6 Paul Robeson Exhibition Evaluation Report Parminder
Nov 6 GLC Writers Competition Evaluation Report Parminder
 Indian Arts Council (UK) Suman/Parminder
 Munera - Women's Poetry Drama Jones
 British Friends of Palestine Jones
 Retake Jones
 Asian Coop Theatre Jones
 Third World Cinema Suman
CIA Roots Theatre Company Mano
Nov Black Visual Arts Forum Suman
Black Film & Video Report
November 6th 1985

Tagorians Suman
 Latin American Media Association Suman
 Misty in Roots Suman
Black Dance Forum
Union Dance
November 27th 1985

Black Film Conference Report Parminder/June
 Union Dance Company Jones
 Pearl Connor Suman/Jones
 Black Dance Forum Suman/Jones
 Black Film and Video Distribution Suman/June
 Contrast Film and Video/Federate of
 Bangladesh Organisations Suman
 Shikisha Dance Co Jones
 Inky Fingers Mano
 Marketing and Publicity Agency for Black Artists Parminder/Suman
A Kind of English
January 1986

Palestinian Film Company Suman

MINUTES OF RACE EQUALITY UNIT ON 22nd OCTOBER 1985 AT 10.00am

PRESENT: Parminder, Rehka, Praveen, Suman, June, Mano, Natasha, Jones, Uche.

ABSENT: Brigitte is on leave, Angela on sick leave, Edwina on sick leave, Heather/Wilf/Anita no reasons given.

1. MATTERS ARISING

- a) Parminder noted with concern the fact that majority of staff are always late for the staff meeting which are scheduled to begin at 10.00am which has necessitated in most cases the meeting beginning at 10.30am. In this light, it was decided that effective 29th October, all staff meetings be shifted from 10am to 10.30am. It is hoped that all staff will take due notice of this, to be present for future meetings at 10.30am prompt.
- b) Wilf and Heather, the Consultant and Co-ordinator respectively of the Black Music Road Show should ensure that one of them is present at staff meetings effective 29th October 1985.
- c) Staff were informed of the launching of Armet Francis book " The Black Triangle " on the 27th November 1985. Interested staff can attend.

2. COMMITTEE FORWARD PROGRAMME

- a) As Attached.
- b) Suman gave a verbal report on the meeting with Positive Publicity. Briefly, Positive Publicity wants the worker to be attached to their office to oversee Black Arts activities to be a trainee. However, staff were of the view that for this worker to be effective, he should be somebody who has already some experience in the Publicity field. It was suggested that a similar meeting be set up with Arts Media Group to ascertain if they will be in a better position to take on board the initiatives of the Unit on Publicity for Black Arts Organisation.
- c) Grants:- After the Ethnic Arts Sub Committee on 16/10/85, the budget for the Committee is almost exhausted. Whatever funds available now will be used to service reports going for Chair's Action.

2. c) Grant reports for the 6/11/85 meeting will be subject to further funds being made available to the Ethnic Arts Sub Committee.

3. WORK PROGRAMME

a) Anti Racist Outreach Worker

- i) Praveen circulated a draft Agenda for the Conference on 4/11/85 which was discussed in full. A few amendments were made. Praveen to prepare the final Agenda by the week ending 25/10/85.
- ii) Bob Ramdhanie has been identified to lead on Marketing Workshop for the Conference.
- iii) Parminder and Praveen to confirm the name of the keynote speaker for the Conference.
- iv) Parminder and Praveen to set up meeting with the various speakers chosen for the Conference. The purpose of the meeting is to have a co-ordinated statement to set the tone of the Conference.
- v) Fees to be paid to all Speakers and Workshop leaders will be a flat rate of £45 plus expenses on transport.
- vi) Praveen is finalising arrangements for the Catering activities for the Conference.
- vii) Acceptances for the Conference is now around 150.
- viii) Praveen and Parminder are being interviewed for Black Londoners on 23/10/85 in connection with the Conference.

b) PROJECT DEVELOPMENT WORKERS

Rekha indicated that booking for a hall for the one day Showcase was underway. The Showcase will be held possibly in the first week of February, 1986. There is going to be a meeting on the 22/10/85 afternoon with the Project Development Workers on the other aspects of the Showcase.

4. DISCUSSION PAPERS

REU Priorities For Next 6 Months

No new developments.

5. PROJECTS UP DATE

a) Arts Administration Scheme

No new developments.

b) Black Experience Arts Programme

The final list of projects to be commissioned will be decided after the Advisory Committee meeting on 31/10/85.

c) Black Dance Circuit

The Circuit will be launched on 6/12/85. All those to be invited will be those participating in the Circuit and all officers connected with Black Dance in London.

The programme will run for 4 months effective, December 1985. In December, there will be 6 Performances and 3 Workshops.

d) Black Music Road Show

The Show will be launched on 13/11/85. The programme will run for 5 months, effective, November 1985.

A draft programme for November, 1985 has been drawn up by the Consultant and Co-ordinator.

6. ABOLITION

Parminder is to attend meetings with Successor bodies and London Boroughs. Parminder and Rekha have attended a similar meeting with GLAA.

7. STAFF DEVELOPMENT

- a) Staff are encouraged to take part in the Staff Exchange Scheme.
(Ref: GLC Service Circular 638).

8. ANY OTHER BUSINESS

- a) Praveen to fix a date for the meeting with Ansel Wong to talk about various issues concerning EMU/REU Files after abolition.

8. b) Praveen suggested ways of making circulation of reading material in
 the Unit more effective.
- c) All efforts are being made to get additional telephones to be installed
 in the Unit.

9. DATE OF NEXT MEETING

Tuesday 29th October '85 at 10.30am sharp.

GL

RACE EQUALITY MEETING ON TUESDAY 29th OCTOBER 1985

Agenda

1. Matters Arising
2. REU Committee Forward Programme
3. Work Programme
 - a) Anti Racist Outreach Worker - Planning Report Black Artists/White Institutions Conference.
 - b) Project Development Workers
4. Discussion Papers
 - a) REU Priorities for next 6 months
 - b) Strategy Paper (Rekha)
5. Projects up date
 - a) Arts Administration Scheme
 - b) Black Experience Arts Programme
 - c) Black Dance Circuit
 - d) Black Music Road Show
6. Abolition
7. Staff Development
8. Any Other Business
9. Date of Next Meeting

Tuesday 5th November 1985 - 10.30am.

RACE EQUALITY UNIT MEETING 5th NOVEMBER 1985

Present: Parminder, Rekha, Mano, Edwina, Uche, Heather, Natasha, June, Suman
Brigitte, Dennis.

Apologies: Praveen and Jones on course.
No apologies from Wilf and Anita.

1. Matters Arising

They were none.

2. Committee Forward Programme

See Attached.

3. Work Programme

Black Artists - White Institutions Conference

There was a lengthy discussion about the conference and the following points emerged:-

- Generally the conference was well organised and well attended.
- All the presentations were of high standard and helped to set the context for the conference concerned by the lack of active participation by white institutions.
- Lot more ground work with white institutions needed to be done before the conference.
- White arts institutions representatives should have been included on the panel structure.
- Workshop leaders not adequately briefed, for example, the Marketing seminar did not address itself to Marketing strategies for Black Arts.
- Chairing was not strong enough. Debate allowed to wander.
- Invitations to the conference could have gone from the Director or Chair of Arts and Recreation Committee.
- More effort needed to be made in mobilising white institutions.
- While the content of the conference pack was important reference material, the main policy documents should have been summarised.

Follow up suggestions:

- a) Letter should go out from Peter Pitt, Chair, expressing regret at the lack of participation by white institutions at this very important conference.
- b) Mail out of the conference packs should be organised. Suggest the following should receive the pack:- CRES, Race Relations Committees, ILEA Officers, RAA's, White Institutions.
- c) Publication of the conference and its widest distribution.
- d) Mobilisation of White Institutions, Administrations, Funding Bodies to the 'Show Case'.

e) Follow up work with White Institutions.

It was agreed that there would be further discussion about the conference at next management meeting. Please bring any further thoughts, ideas to the next meeting.

3. b) Project Development Workers

Suman and the Black Visual Arts Forum are putting together a proposal for a series of seminars at the ICA, about Black Visual Arts. They are also trying to formulate ways to build up contact with gallery directors in order to promote Black Visual Art.

Up date will be provided next week.

c) SHOWCASE

The two day Showcase is planned for 3rd, 4th February 86. A letter is to be sent to specific organisations and artists (GLC funded). Rekha to produce list of groups for invitation and circulate to all REU Staff.

Rekha to get 'The Funding File' facipack to distribute to REU Staff.

Jones and Suman will be centrally involved in the Showcase.

4. Projects up date

a) Arts Administration Scheme

Parminder to set up meeting with Frances Morrell (Head of ILEA) to discuss future of the scheme.

b) Black Experience Arts Programme

Project Progress report attached.

c) Black Dance Circuit

Dennis to circulate final programme to REU Staff. Parminder to receive written memo stating the development of the project and details of launch. Dennis to give date when press pack are to be ready. The Black Dance Circuit will have its Advisory Committee Meeting on Monday 18th November.

d) Black Music Road Show

The launch took place on Wednesday 13th in Kentish Town. Ideas for developing an effective distribution network were discussed. It was agreed that all 3 projects should co-ordinate mailing lists and share information.

5. Abolition

REU is participating in a series of meetings with successor bodies and presenting the case for continuing the work of the REU.

6. Staff Development

Nothing to report.

7. Any Other Business

The official leave for Christmas will start ²⁵~~25~~ December to 1st January 1986 inclusive. REU Staff to give Brigitte the date when they wish to take some time off outside those days.

It was agreed to held of Xmas Party - More details nearer to the date.

8. Date of next meeting

19th November, Tuesday 10.00am.

RACE EQUALITY UNIT COMMITTEE FORWARD PROGRAMME

November 6th 1985

Tagorians	Suman
Black Visual Arts Forum	Suman
Latin American Media Association	Suman
Misty in Roots	Suman
Black Dance Forum	Jones
Union Dance Company	Jones

November 27th 1985

Black Film Conference Report	Parminder / June
Black Film and Video Distribution	Suman / June
Contrast Film and Video	Jones
Shikisha Dance Co.	Jones
A kind of English	Suman
Theatre of Black Women	Mano

January 1986

Palestinian Film Company	Suman
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RACE EQUALITY UNIT MEETING 19th NOVEMBER 1985

Present: Parminder, Rekha, praveen, Jones, Winston, June, Suman,
Uche, Edwina, Dennis, Mano, Brigitte.

Apologies: Wilf, Anita, Heather.

1. Matters Arising

They were none.

2. Committee Forward Programme

a) See Attached.

b) Black Visual Arts Forum:

Two seperate reports to be prepared for Committee.

i) Research study Report.

ii) Establishment of Black Visual Arts Forum with Artistic
programme. These to be prepared by Suman.

c) Rekha to coordinate a meeting between Ethnic Arts Grants'
staff and Project Development Workers to allocate the out-
standing applications for report writing. Progress on the
reports to be monitored by Winston and Rekha who will meet
regularly.

Rekha to institute weekly meetings with Project Development
Workers to monitor progress on reports and plan the Black
Arts Showcase. PDW to be centrally involved.

3. Work Programme

Praveen suggested the following action as follow up to the
Conference

a) Send letter from Peter Pitt to all White Institutions who did
not attend or did not send Senior staff. Letter to be sent
as matter of urgency.

b) Mail out Conference packs to RAA's, CRC's, London Boroughs,
~~Black & White Arts Institutions.~~ This should be done by end
of November.

c) Conference report to be edited and published by mid January
1986.

- d) Follow up work with White Institutions between now and February.
The aim is to mobilise them for the Black Arts Sector.

Arrangements for payment to the Speakers was in hand.

Project Development Workers

Jones is working on the following projects:-

- Black Dance Forum, who are meeting on 25/11/85 to discuss appointment of workers and search for premises.
- Caribbean Crafts Circle, continuous development work.
- Black Music Association, developing project with view to taking report to Committee.

Suman is working on the following projects:-

- Black Film and Video Distribution Network, aimed to go to Committee in December, subject to funds being available.
- Black Visual Arts Forum, preparing report on the research study for Committee consideration followed by report on the establishment of the Black Visual Arts Forum with artistic programme.
- Follow up work on finalising details of giving the Nottinghill Mural to Meanwhile gardens.
- Organising reception for Nelson Mandela Film on January 9th 1986
- Development of proposal by Latin American Workers Association for completion of a film.

Black Arts Showcase (February 3rd & 4th)

Rekha has circulated list of people who should receive letter of invitation. Please check and add if any names are missing.
Report for Committee is being prepared by Rekha which will be circulated to REU staff for comments.

Rekha to institute regular meetings with PDW's to discuss the programme for the 'Showcase'

Black Dance Circuit

Coordinator to produce memo detailing arrangements for the Launch on 6th December including Press and Publicity schedule.

All REU staff to assist in the distribution of publicity material.

4. Projects Up Date

a) Arts Administration Scheme

Nothing to report

b) Black Experience Arts Programme

The selection of participants is under way. Looking for an administrator for the Photographic exhibition.

c) Black Dance Circuit

d) Black Music Road Show

A meeting will be set up between the Trainees, Wilf, Parminder Vir and the advisers to formulate a structured programme for trainees and future development of Black Music Road Show.

5. Abolition

i) Parminder Vir to produce a document on development and establishment of REU.

ii) Parminder Vir to circulate draft for comments from REU staff.

iii) Praveen to let Parminder Vir have note on Kensington and Chelsea and ALA's meeting.

iv) All meetings with Successor bodies is being coordinated by Personnel Division and REU staff invited to attend.

v) Parminder Vir to send memo to Brian Sanpha asking him to speak at a next REU meeting.

6. Staff Development

Mano will be on a course all week.

7. Any Other Business

Xmas Party.

8. Date of Next Meeting

26th November 1985 At 10.30am.

RACE EQUALITY UNIT MEETING ON 19TH NOVEMBER 1985

AGENDA

1. Matters Arising

2. REU Committee Forward Programme

* Caribbean Focus
*

3. Work Programme

a) Anti Racist Outreach Worker

x Pages & speakers

b) Project Development Workers

c) Showcase

4. Projects Up Date

a) Arts Administration Scheme

b) Black Experience Arts Programme

c) Black Dance Circuit

d) Black Music Road Show

Black Triangle Lounge

5. Abolition

6. Staff Development

→ Xmas Party.

7. Any Other Business

Music B.M.R.S.
Food
Wine

8. Date of next meeting

19th November 1985 - 10.00am

RACE EQUALITY UNIT MEETING ON 25th NOVEMBER 1985

Present Parminder, Rekha, Heather, Praveen, Jones, Natasha, Uche, June, Dennis Suman, Brigitte.

Apoloqies Mano, Wilf, Anita.

1. Matters Arising

- a) Parminder to report on the meeting at the Africa Centre, re, resignations at GLAA.
- b) The report on the Establishment of REU will be ready by next meeting (Parminder)

2. REU Committee Forward Programme

- a) Attached
- b) June to present a covering note for "Black Film Conference" report for next meeting.

3. Work Programme

a) Anti Racist Outreach Worker

The follow up work on Black Artists - White Institutions Conference is under way.

b) Project Development Workers

* Jones

- Following a meeting with the Black Dance Forum, no administrator has been appointed yet and no premises have been found.

- C.C.C. A co-ordinator and artist in residence have been appointed. A workshop led by Shikisha is going to be organised for January.

- Black Music Association. A report is being drafted.

* Suman

The negotiations with Meanwhile Gardens are underway for taking responsibility of the mural. It was suggested to contact Elimu and Carnival Arts Committee to see if they would be interested in adopting the mural. Decision to be reached before Christmas.

c) Showcase

It has been agreed that a letter to all black organisations concerned will be sent out for response to the showcase. There, a selection will be done for invitations to be sent out.

4. Projects up date

a) Arts Administration Scheme

No new development.

b) Black Experience Arts Programme

Monika Baker has been appointed as Administrator.

c) Black Dance Circuit

- The publicity for December programme is now out. Ebony will do an interview. Parminder to receive January programme. A central mailing list is to be compiled by next meeting.

d) Black Music Road Show

There will be a meeting on 10th December with the trainees, Parminder, Wilf and Heather to discuss training structure vis a vis BMRS. In February 86, the trainees will promote a circuit.

It has been agreed to buy a wall planner to note down the dates of events of the three REU programmes in order to avoid too many clashes on the dates.

5) Abolition

Brian Sangha was present at the meeting to provide up to date on abolition issues.

- There will be a meeting with the Arts Council on 5th December.
- Staff Exchange Scheme - Brian Sangha strongly urged REU staff to register on the scheme.
- Job Shop to be on operation by end of next week.
- Parminder reported on Haringey meeting.

6) Staff Development

No new developments.

7) Any Other Business

A file for "Discussion with Successor Bodies" is to be opened.

8) Date of Next Meeting

Tuesday 3rd December 1985 at 10.00am.

RACE EQUALITY UNIT MEETING ON 26TH NOVEMBER 1985

AGENDA

1. Matters Arising
2. REU Committee Forward Programme
3. Work Programme
 - a) Anti-Racist Outreach Worker
 - b) Project Development Workers
 - c) Showcase
4. Projects Up Date
 - a) Arts Administration Scheme
 - b) Black Experience Arts Programme
 - c) Black Dance circuit
 - d) Black Music Road Show
5. Abolition
6. Staff Development
7. Any Other Business *confer q.*
8. Date of Next Meeting
3rd December 1985 - 10.30am

RACE EQUALITY UNIT COMMITTEE FORWARD PROGRAMME

November 27th 1985

Film & Video
~~Lat Am~~ *Assoc. West*
~~Red Eye~~ *West*
~~Red~~ *West*

Theatre of Black Women

Winston

Black Visual Arts Forum: *Research Study*

Suman

Tagorians

Suman

Misty in Roots

Suman

*Letter set. No
Committee*

✓ Black Film Conference Report

Parminder / June

* Contrast Film and Video

Jones

~~Shikisha Dance Co.~~

~~Jones~~

Inky Fingers

~~Winston~~ *Harold*

* Oshumara Dance

Suman

* Chilian Cultural Committee

Suman

* *Caribbean Focus*
Black World Series
 December 18th 1985

Harold
Retha

Black Film and Video Distribution

Suman / June

A Kind of English

Suman

*Assoc. of
Black Musicians*

Contest Film & Video
Shaw Case
 January 1986

Palestinian Film Festival

Suman

Art Parts at R
Cable / Response
all - D. P. at Helen. the Garden

RACE EQUALITY UNIT COMMITTEE FORWARD PROGRAMME.

November 27th 1985

Third Eye Financial Report

Mano

Theatre of Black Women

Winston

Black Visual Arts Forum: Research Study

Suman

Tagorians

Suman

Latin American Media Association

Suman

Misty in Roots

Suman

Black Film Conference Report

Parminder/June

Inky Fingers

Mano

December 18th 1985

Caribbean Focus. A&R Committee

Mano

~~Oshumara Dance~~

~~Suman~~

~~Chilian Cultural Committee~~

~~Suman~~

Black Music Association

Jones

Black Film & Video Distribution

Suman/June

REU Showcase

Rekha

A Kind of English

Suman

~~Black Theatre Season~~

~~Suman~~

Contrast Film & Video Workshop

Jones

Said Film Producer

January 1986

Palestinian Film Festival

Suman

Anti Racist Conference/Response

Praveen/Parminder

Mural Project at Meanwhile Gardens

RACE EQUALITY UNIT MEETING ON 3RD DECEMBER 1985

agenda

1. Matters Arising
2. REU Committee Forward Programme
3. Work Programme
 - a) Anti Racist Outreach Worker
 - b) Project Development Workers
 - c) Showcase
- 4) Project Up Date
 - a) Arts Administration Scheme
 - b) Black Experience Arts Programme
 - c) Black Dance Circuit
 - d) Black Music Roadshow
- 5) Abolition
- 6) Staff Development
- 7) Any Other Business
- 8) Date of Next Meeting

10th December 1985 - 10.00am.

P.V.

KEU RUC

RACE EQUALITY UNIT MEETING ON 3RD DECEMBER 1985

PRESENT: Rekha, Praveen, Jones, Suman, Uche, Brigitte, Dennis, Heather.

APOLOGIES: Parminder, Mano, Wilf, Anita.

1. Matters Arising

- a) Rekha and Praveen gave comments on the Africa Centre meeting regarding resignations at GLAA. At that meeting it was suggested that a parallel independent inquiry should take place. GLAA's own inquiry is scheduled for January. There will be a meeting of interested parties this week.
- b) The report on the Establishment of REU is to be circulated next meeting.

2. Committee Forward Programme

- a) Attached.
- b) Covering note for "Black Film Conference" to be chased up.

3. Work Programme

a) Anti Racist Outreach Worker

Conference feed back - A letter to mainstream arts organisations is being sent out for comments.

b) Project Development Workers

* Jones - No new development - Report back next meeting.

* Suman - There will be a reception on 9th January for the film on Nelson Mandela. It will take place at 11.30am at 101 Piccadilly.

c) Showcase

Following up the letter which was sent to arts organisations Rekha will start chasing up for exhibiting and selecting. A formal invite card will be designed.

4. Projects up date

a) Arts Administration Scheme

Edwina will be leaving REU on 13th this month. As a result we welcomed Seema to second on the Black Experience.

b) Black Experience Arts Programme

June is at a film festival in Cuba for two weeks. Parminder will brief on developments next meeting. Edwina reported that no venue had been found yet for the first event of the Black Experience which is scheduled for 17th February 1986.

c) Black Dance Circuit

The launch of the Black Dance Circuit will take place at the Drill Hall on Friday 6th December at 6.00pm, performance starting at 8.00pm.

d) Black Music Road Show

January programme starts on 6th. Heather gave comments on the progress and all is under way.

5. Abolition

No new development

6. Staff Development

Brigitte will be on a course Wednesday, Thursday and Friday this week.

7. Any Other Business

Christmas Staff Leave - REMINDER - Please give your dates to Brigitte.

Party Committee will resume next meeting.

8. Date of Next Meeting

Tuesday 10th December 1985 - 10.30am - Staff are requested to be on time at the meetings as not doing so results in disruption of work schedule.

APOLOGIES to Brigitte.

MAAS ref.

Parminder

RACE EQUALITY UNIT MEETING ON 10th DECEMBER 1985

agenda

1. Matters Arising
2. REU Committee Forward Programme
3. Work Programme
 - a) Anti Racist Outreach Worker
 - b) Project Development Workers
 - c) Showcase
- 4) Project Up Date
 - a) Arts Administration Scheme
 - b) Black Experience Arts Programme
 - c) Black Dance Circuit
 - d) Black Music Roadshow
- 5) Abolition
- 6) Staff Development
- 7) Any Other Business
- 8) Date of Next Meeting

~~Dec 13 Meeting~~
NARS Meeting
Black Wind Art (afternoon)

17th December 1985 - 10.00am.

RACE EQUALITY UNIT MEETING 10th DECEMBER 1985

PRESENT: Parminder, Jones, Praveen, Dennis, Mano, Edwina, Brigitte.

APOLIGIES: Suman, Rekha, Uche, Heather, Anita, Wilf, June.

1. Matters Arising

Attached REU Establishment report.

2. Committee Forward Programme

Attached.

3. Work Programme

a) Anti Racist Racist Worker

- Another letter is being sent out to white institutions requesting their equal opportunities policies.

- Wrong*
- X - A meeting ^{has taken} ~~will take~~ place with London Borough of Southward ^{ask} to discuss race programme.

- A meeting is to be set up with Arts Council to discuss ~~resignations at GLA.~~ *REU work prog*

b) Projects Development Workers

Offices premises were found in Old Street for Black Dance Forum. Jones will be involved in interviews for a co-ordinator.

c) Showcase

- A letter was sent out to all black organisations and there has been a good response so far.
- Jones to chase up with Rekha the stage of report which is aimed at 18th December Committee.

4. Project up date

a) Arts Administration Scheme

Nothing to report.

b) Black Experience Arts Programme

The publicity side is on target. Posters will be delivered on Monday. There will be a meeting on 17th to discuss distribution of publicity material and programme booklets.

- X The launch will take place on 6th February at the Commonwealth Institute. Edwina to circulate mailing list and chase up Prabhu for film script competition.

c) Black Dance Circuit

The launch of 6th went well. Parminder to receive January programme, schedule for production.

d) Black Music Road Show

Heather to report on developments at next week's meeting. Will ~~be~~ reported poor attendance of REU Staff at concerts.

5. Abolition

- Proposal to establish an Association of London Authority (ALA) - Race Equality Unit.

Any comments on the above report attached to last weeks's minutes to be given to Parminder.

- Parminder gave verbal comments on the meeting with Arts Council. It was suggested that a meeting be set up with the Chair, Anthony Everett, the organisers of B.A - W.H. Conference and Peter Pitt.
- Parminder gave verbal comments on the Black Visual Arts Conference she attended in Birmingham.

6. Staff Development

Nothing to report.

7. Any Other Business

There were none.

8. DATE OF NEXT MEETING

17th December 1985 - 10.30 sharp

Parminder

RKU - staff ne

RKU RK

RACE EQUALITY UNIT MEETING ON 17th DECEMBER 1985

AGENDA

1. Matters Arising
2. Committee Forward Programme
3. Work Programme
 - a) Anti Racist Outreach Worker
 - b) Project Development Workers
 - c) Showcase
4. Projects Up Date
 - a) Arts Administration Scheme
 - T b) Black Experience Arts Programme
 - c) Black Dance Circuit
 - d) Black Music Road Show
5. Abolition
6. Staff Development
7. Any Other Business
8. Date of next meeting

Tuesday 7th January 1985 - 10.30 sharp

~~✓~~ Rick Report Black Experience
~~1x~~ I.V. Leung
~~x~~ Leung

RACE EQUALITY UNIT COMMITTEE FORWARD PROGRAMME

DECEMBER 18th 1985

✓ Third Eye Financial Report

Mano

✓ Tagorians

Suman

✓ Black Film Conference Report

Parminder/June

✓ Caribbean Focus - A & R Committee

Mano

REU Showcase

Rekha

A Kind of English

Suman

Contrast Film and Video Workshop

Jones

✓ Social Film Productions - Lessons from
Nairobi

Jones

Black Music Association

JANUARY 1986

Black Visual Arts Forum - Research Study

Suman

Palestinian Film Festival

Suman

Black Artist - White Institutions
Conference feed-back

Praveen/Parminder

Mural Project at Meanwhile Gardens

Parminder/Suman

London Forum of Ethnic Arts Officers

Mano/Jones

Dance for Everyone

Jones

RACE EQUALITY UNIT COMMITTEE FORWARD PROGRAMME

December 18th 85.

Third Eye Financial Report	Mano
Black Visual Arts Forum: Research Study	Suman
Tagorians	Suman
Black Film Conference Report	Parminder / June
Caribbean Focus - A & R Committee	Mano
Black Music Association	Jones
Black Film and Video Distribution	Suman / June
REU Showcase	Rekha
A Kind of English	Suman
Contrast Film and Video Workshop	Jones

January 1986

Social Film Productions	Jones
Palestinian Film Festival	Suman
Anti Racist Conference - Response	Praveen / Parminder
Mural Project at Meanwhile Gardens	Parminder

RACE EQUALITY UNIT COMMITTEE FORWARD PROGRAMME

December 18th 1985

✓ Third Eye Financial Report

Mano

+ Black Visual Arts Forum - Research Study

Suman

✓ Tagorians

Suman

✓ Black Film Conference Report

Parminder/June

✓ Caribbean Focus - A & R Committee

Mano

✓ Black Music Association

Suman/June

+ REU Showcase

Rekha

✓ A Kind of English

Suman

Contrast Film and Video Workshop

Jones

Social Fil Goodnotes.

January 1986

~~Social Film Productions - Lessons from Nairobi~~

Jones

Palestinian Film Festival

Suman

Black Artists - White Institutions
Conference Feed Back

Praveen/Parminder

Mural Project at Meanwhile Gardens

Parminder/Suman

London Forum of Ethnic Arts Officers

Mano/Jones

Dance For Everyone.

Jones.

Brigitte/Parminder

RACE EQUALITY UNIT MEETING HELD ON 21ST JANUARY 1986

Prsent: Rekha, Anjella, Mia, Praveen, Seema, Uche, June, Brigitte, Jones, Suman, Heather.

Apologies: Mano is off sick.

1. Matters Arising

We all welcomed Anjella back in the office.

2. Committee Forward Programme

Five grant applications only will be going to Committee on 23rd January.
Middle East Film Festival - Main A & R 29th January.

REU Committee Forward Programme attached.

3. Work Programme

A) Anti Racist Outreach Worker

Editing of BA/WI conference transcript is under progress.

Praveen to have monthly meeting with London Festival Ballet with a view to monitor their equal opportunity policies.

B) Project Development Workers

a) Jones and Suman are working on Forward Funding.

A Black Visual Forum meeting is to be arranged.

Black Dance Forum to organise a fund raising event end of February.

b) Praveen to comment on meeting with Pat Abraham (22.1.86) re GLAA's Black Arts Policies.

c) There will be a meeting with Arts Council/Black Artists - White Institutions conference panel speakers/REU on 30th January.

d) Meeting of Panel Members on 28th January at 2.00 pm/4.00 pm to discuss strategies before Arts Council meeting on 30th Jan.

C) Showcase

Approximately 150 invited guests have responded favourably to the Showcase. It has been agreed to put adds in press in order to touch everybody concerned. It was agreed to send Black Experience publicity together with Showcase publicity when requested. Howcase opening Monday 3rd Feb. 11.00 am.

4. Projects up date

a) Arts Administration Scheme

Nothing to report

b) Black Experience Arts Programme

The launch will take place at the Commonwealth Institute on 7th February at 6.00 pm and will be opened by Tony Bank.

It was noted that the GLC Information Centre, W1, was a very good place to send publicity of events.

GLC London Information Centre, C/O Catherine Smith, 25 Shafsbury Avenue, London W1V 7HA

There will be a meeting of all three projects within the Black Experience Arts Programme on 28th January at 6.00 pm on the 1st floor for a general up date.

c) Black Dance Circuit

Dennis to give an up date at next meeting.

d) Black Music Roadshow

The February/March publicity/venues work is in progress.

5. Abolition

Staff on contract enquiries. Praveen to invite B. Sangha to next REU meeting to discuss matters.

6. Staff Development

Uche will be on a day release course every Friday.

7. Any Other Business

There were none.

8. Date of Next Meeting

Tuesday 28th January at 10.30 am sharp.
Apologies to Rekha.

REU MEETING HELD ON TUESDAY 28th JANUARY 1986

PRESENT:

Rekha, Praveen, Anjella, Parminder, June, Suman, Uche, Jones, Brigitte Dennis, Mia.

APOLOGIES:

Mano, Heather.

1. MATTERS ARISING

There were none.

2. COMMITTEE FORWARD PROGRAMME

There is priority to identify urgency of reports and to identify monies available in order to achieve maximum completion of grants.

Third Eye Film Festival Financial report went to Committee on 29.1.86.

The Ethnic Arts Sub-Committee planned for 5.2.86 was cancelled.

It was suggested to arrange a meeting with Ken Little in order to compile list of urgent grant reports.

The following are to go to next Main Arts and Recreation:-

- * Caribbean Focus
- * Black Umbrella
- * Seed Publications
- * Foundation for African Arts
- * Tagorans
- * A Kind of English
- * Peoples Unite (Misty in Roots)
- * Dance for Everyone
- * Enayat Fani
- * London Forum of Ethnic Arts Officers
- * Black Audio Film Collective

3. WORK PROGRAMME

a) Anti Racist Outreach Worker

The meeting with the Arts Council was cancelled, re, BA/WI Conference Panel Members and REU.

The conference editing is under way. It was agreed to work on editing of morning session only as time is running out and it is important to have the conference published.

4 Deadline for editing is 17th February.

b) Project Development Workers

Suman and Jones are working on Forward Funding (second part).

c) Showcase

Comments on Showcase at next meeting.

4. PROJECTS UP DATE

a) Arts Administration Scheme

No new developments.

b) Black Music Roadshow

Wilf to set up an account for the B.M.R.S. and to have cheques from organisations to be made out to B.M.R.S. and not G.L.C. and to retrieve the one that have been issued in the name of the G.L.C.

c) Black Dance Circuit

It was agreed to combine Feb/March programme, publicity, as there is only 2 shows in February. Parminder to receive record of income loss/gain.

d) Black Experience

- Progress report attached.

5. ABOLITION

Brian Sangha came to the meeting to discuss abolition as follows:

* LRB to retain small part of REU in order to monitor and finalise REU Projects. A small unit is to be set up in County Hall with Women's Committee, EMU, REU, Sports Development Unit, Arts Development Unit, Transport, Police Committee...

* A proposal was put forward by EMU to REU for ALA.

* LRB will be operational for a limited period of time after 31st March.

* Arts Development Unit to be set up.

* Some negotiations are taking place vis a vis

- * Five REU Staff have given their names to LRB. (This applies to full time staff only).
- * Ian McNicols to contact for the Arts Development.
- * Ansel Wong to be asked for a meeting with REU to find out EMU's plans. He is on leave at present but Praveen will be chasing up.

6. STAFF DEVELOPMENT

No new developments

7. ANY OTHER BUSINESS

There were none.

8. DATE OF NEXT MEETING

Tuesday 11th February 1986 sharp.

RACE EQUALITY UNIT COMMITTEE FORWARD PROGRAMME

29rd January 1986

Tagorians	Suman
Black Film Conference Report (Ethnic Arts 23rd)	Parminder - June
Caribbean Focus - A&R	Mano
A Kind of English	Suman
Social Film Productions - Lessons from Nairobi	Jones
Middle East Film Festival	Suman
Black Artists - White Institutions Conference feed-back	Praveen - Parminder
London Forum of Ethnic Arts Officers	Mano
Dance for Everyone	Jones
Third Eye Financial Report	Mano

5th Feb

Black Umbrella
Seed Publiate

~~Tagorians~~

Misty - Books
(People with

Imaginary Fairs

Black Audio Fil Collective
Fountain, 8 St. St.

RACE EQUALITY UNIT MEETING ON 11TH FEBRUARY 1986

AGENDA

1. Matters Arising
 2. REU Committee Forward Programme
 3. Work Programme
 - a) Anti Racist Outreach Worker
 - b) Project Development Workers
 - c) Showcase
 4. Projects Up Date
 - a) Arts Administration Scheme
 - b) Black Experience Arts Programme
 - c) Black Dance Circuit
 - d) Black Music Roadshow
 5. Abolition
 6. Staff Development
 7. Any Other Business
 8. Date of Next Meeting
- Tuesday 11th February 1986 at 10.30 am sharp

REU MEETING HELD ON TUESDAY 11TH FEBRUARY 1986

PRESENT:

Uche, Anjella, Brigitte, Parminder, Praveen, Rekha, Suman, Jones, Heather, Mano, Dennis, Seema, Mia.

APOLOGIES:

There were none.

1. MATTERS ARISING

There were none

2. COMMITTEE FORWARD PROGRAMME

The Government has put an injunction on funds.

3. WORK PROGRAMME

a) Anti Racist Outreach Worker

Praveen attended the Arts Council meeting at their Press Conference. There is a 4% allocation out of a 135m budget to be allocated to Black Arts. The Arts Council said they would ask all their clients for their Equal Opportunities Policy.

Praveen to attend another meeting on 12/2/86 to discuss their action plans in further details.

Praveen had a meeting at Jackson's Lane to discuss their programme and policies.

b) Project Development Workers

No new development. Suman and Jones still working on Forward Funding.

4. PROJECTS UP DATE

a) Arts Administration Scheme

No new development.

b) Black Experience Arts Programme

The Black Jacobin's launch will take place on 17/2/86.

c) Black Dance Circuit

Contrary to the expected, the February/March publicity will be separate due to lack of time in meeting deadline with arrangements. Parminder requested to see programme before it goes to Printers in order to clear it.

d) Black Music Roadshow

Heather to discuss secondment of trainees with Parminder and terms of employment. There will not be any Concerts in February due to difficulties in finding venues.

5. ABOLITION

ALA have not pulled out resources. REU to identify itself to ensure its options.

EMU Race Equality Unit Arts Development Team to have fewer people/jobs. It has not yet been confirmed if jobs will be advertised or not.

There is no liaison with development of proposal and REU, representation will be ensured through Parminder, Praveen and Rekha.

6. STAFF DEVELOPMENT

No new development.

7. ANY OTHER BUSINESS

The green cards (Annual leave) should be sent (signed) to Personnel no later than Monday 17/2/86.

8. DATE of Next MEETING

Tuesday 18th February 1986 at 10.30 am SHARP.

Parminder

RACE EQUALITY UNIT MEETING ON 18TH FEBRUARY 1986

AGENDA

1. Matters Arising
2. REU Committee Forward Programme
3. Work Programme
 - a) Anti Racist Outreach Worker
 - b) Project Development Workers
4. Projects Up Date
 - a) Arts Administration Scheme
 - b) Black Experience Arts Programme
 - c) Black Dance Circuit
 - d) Black Music Roadshow
5. Abolition
6. Staff Development
7. Any Other Business
8. Date of Next Meeting

Tuesday 24th February 1986 at 10.30am sharp.